

Clerk's Report:

Environment and Leisure Committee 11 December 2023

1. Maintenance schedule

- 1.1. Bus Shelter base has been cleaned and repainted.
- 1.2. Glebe water taps have been replaced and insulated.

2. Grounds Maintenance: Currently being managed by the full council.

3. Children's Play area:

- 3.1. Small items of maintenance are being completed.
- 3.2. External work quotes are being defined to facilitate meaningful like for like comparisons.

4. The Hill

- 4.1. Weeds around the trees and structures are on the regular maintenance schedule.

5. Allotments

6. Rent has been received for all but one bill. A reconciliation has been sent to the allotment association showing the value of membership fees collected on their behalf. This will be paid in December.

7. Litter Bins

- 7.1. Additional litter bins have been installed at the village hall, broad road and east of the A12 tunnel to white bridges. These locations have been agreed with ESSL for emptying purposes.

8. East Suffolk Towns Initiative grant

- 8.1. This is being managed by the Chair and Clerk on behalf of the full council. However, below is a summary of agreed expenditure.

8.2. Agreed expenditure now includes:

- Market traffic Management Equipment £1.3k
- Market Promotion including physical and electronic media £1k
- Two new notice boards, Lower High St and Parish Office £3k
- Village Centre Map update £1k
- Wickham Market Parish News £1k
- Planters and seats for the Hill £3k
- WMP Christmas leaflet £1k

- 8.3. There are a number of other initiatives currently outside the scope of this grant but may be subject to further support including: Projection equipment for meetings, walks, events and digital support.

- 8.4. The street audit was reviewed and it was recognised that the majority of the issues were the responsibility for either East Suffolk or Suffolk County councils. However, smaller manageable items will be covered through a local regular maintenance schedule going forward.