

WICKHAM MARKET PARISH COUNCIL

CHAIR: GEMMA DEMPSEY-GRAY



FINANCE & GENERAL PURPOSE COMMITTEE

Chair: David Chenery

NOTICE OF MEETING

To members of the Finance & General Purpose Committee: You are hereby summoned to attend the next meeting of Wickham Market Parish Council Finance & General Purpose Committee which will be held in the Village Hall Committee Room on **Monday 29 April 2024 at 19:00**

Alistair Besly, Parish Clerk. 24 April 2024
Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: clerk@wickhammarketpc.com

Website: <http://wickhammarketpc.com/>

AGENDA

FGP24: 8	Present from the Council:	Cllr Chenery
FGP24: 9	Present from the Public:	Cllr Chenery
FGP24: 10	Open Public Forum session (3 minutes per person):	Cllr Chenery
FGP24: 11	Apologies for Absence:	Cllr Chenery
FGP24: 12	Declarations of Interest in items on the agenda:	Cllr Chenery
FGP24: 13	Proposal to approve the draft minutes of the F&GP Meeting of 4 March 2024 and Extra meeting on 15 April 2024	Cllr Chenery
FGP24: 14	Chair's Report	Cllr Chenery
FGP24: 15	Finance Reporting: Review and approval of Year End Financial Reports to be presented to full Council	Clerk
	15.1 Finance report and Payments Schedule: <i>Published</i>	
	15.2 Bank Reconciliation and Reserves Summary: <i>Published</i>	
	15.3 Summary Financial Statement: <i>Published</i>	
	15.4 Reserves refocus for year end: <i>Published</i>	
	15.5 Variance Analysis: <i>Published</i>	
FGP24: 16	Proposal to approve payments above the delegated authority of the Chair/Clerk	Clerk
	16.1 SALC Subscription £744.47	
	16.2 Acle Garden Machinery: brush Cutter kit £857.52	
	16.3 Pamela Vinten-Phipps: Choir master £510	
	16.4 Road Planing delivery to Youth FC up to £600 for Car Park resurfacing	
FGP24: 17	Governance documents: Review and approval to recommend their adoption by the full council. There are no changes proposed for the May Annual Meeting	Clerk
FGP24: 18	Review proposal for delegation to the Clerk to be presented to the full Council. <i>To be circulated</i>	Clerk
FGP24: 19	Update on ESC Town Development Fund <i>To Be Circulated</i>	Clerk
FGP24: 20	Proposal to approve grant application from WM Primary School	Cllr Chenery
FGP24: 21	Reporting items for the next meeting	All
FGP24: 22	Date of next meeting: Monday 1 July 2024	