

WICKHAM MARKET PARISH COUNCIL

CHAIR: GEMMA DEMPSEY-GRAY

FINANCE & GENERAL PURPOSE COMMITTEE

Chair: David Chenery

NOTICE OF MEETING

To members of the Finance & General Purpose Committee: You are hereby summoned to attend the next meeting of Wickham Market Parish Council Finance & General Purpose Committee which will be held in the Village Hall Committee Room on **Monday 3 July 2023 at 19:00**

Alistair Besly, Parish Clerk. 27 June 2023
Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD
Email: wickhammarketparishclerk@gmail.com
Website: <http://wickhammarket.onesuffolk.net>



AGENDA

FGP23:20	Present from the Council:	<i>Cllr Chenery</i>
FGP23:21	Present from the Public:	<i>Cllr Chenery</i>
FGP23:22	Open Public Forum session (3 minutes per person):	<i>Cllr Chenery</i>
FGP23:23	Apologies for Absence:	<i>Cllr Chenery</i>
FGP23:24	Declarations of Interest in items on the agenda:	<i>Cllr Chenery</i>
FGP23:25	Proposal to approve the draft minutes of the F&GP Meeting of 14 April 2023	<i>Cllr Chenery</i>
FGP23:26	Chair's Report	<i>Cllr Chenery</i>
FGP23:27	Finance report including Bank Reconciliation – Review of draft report to be presented to July full Council: <i>To Be Published</i>	<i>Clerk</i>
FGP23:28	Payments Approval:	<i>Clerk</i>
	28.1 Proposal to ratify the insurance premium of £1,611.95	
	28.2 Proposal to preauthorise the following regular payments up to a maximum value.	
	<ul style="list-style-type: none">• Maintenance Operative invoices up to £180 per week• Newsletter production costs up to £600 bimonthly• Newsletter distribution costs up to £250 bimonthly	
FGP23:29	Payments Schedule - Review of draft schedule to be presented to July full Council: <i>To Be Published</i>	<i>Clerk</i>
FGP23:30	Proposal to recommend to Full Council to add Cllr Dempsey-Gray to the bank mandate	<i>Clerk</i>
FGP23:31	Review internal Audit report: For approval by Full Council	<i>Clerk</i>
FGP23:32	Review external audit reports for 2020-21 and 2021-22: For approval by Full Council	<i>Clerk</i>
FGP23:33	Grant Applications	<i>Cllr Chenery</i>
	33.1 Consider George grant application – review circulated	
	33.2 Consider Village Hall grant application - Circulated	
FGP23:34	Review usage opportunities for ESC Town Development Fund	<i>All</i>
FGP23:35	Reporting items for the next meeting	<i>All</i>
FGP23:36	Date of next meeting:	<i>Cllr Chenery</i>