

# Wickham Market Parish Council

## Finance Report

September 2023

Balance at bank as at

31 August 2023

Community Account	4,659.72
Business Premium Account	111,270.96
<b>Total at bank</b>	<b>115,930.68</b>
Less Unpresented Payments	250.52
	<b>115,680.16</b>

(See bank reconciliation for more details)

### Other items to note:

#### Asset Register

Currently being reviewed for granularity and accuracy. A report is planned for the November meeting

#### External Audit 22-23

Now complete and Audit Certificate published

#### Precept

Second instalment of £37,728 expected in early September

#### Bank Mandate

Adding Gemma to the mandate has been delayed as more information is required - awaiting written confirmation of what is needed

## Payment Advice Schedule Excluding Salaries (FR 7.4)

September 2023

FC: Full Council

FGP: Finance & General

Purpose Cttee

EL: Environment and Leisure

Payment Schedule	Chq No	Payment	Supplier	Description or Reference	Authority	Total
September	DD	Jul	E-On	Power on the Hill	DD	31.34
	DD	Aug	Anglian Water	Glebe	DD	131.49
	DD	Aug	E-On	Power on the Hill	DD	32.17
	DD	Aug	Tesco Mobile	Phone Insurance	Chair/Clerk	3.50
	DD	Sep	Anglian Water	Cemetery Water	DD	21.08
	DD	Sep	Anglian Water	Simons Cross	DD	229.44
	EP	Jul	Future Pressure Washing	Clean Children's play area	Chair/Clerk	250.00
	EP	Jul	Gemma Dempsey-Gray	Rounders set & balls	Chair/Clerk	35.34
	EP	Jul	MH Star UK Ltd	Clerk - Gazebos Suffolk sense	Chair/Clerk	316.76
	EP	Jul	B&Q	Clerk - office costs	Chair/Clerk	124.95
	EP	Jul	FTL Electrical	Works for PC office	Chair/Clerk	482.00
	EP	Jul	Suffolk Coastal Norse Ltd	grass cutting	FC Mar 23: 15	2,432.86
	EP	Jul	ESC	Summer Market permit	Chair/Clerk	29.00
	EP	Jul	ESC	Election costs	Chair/Clerk	100.98
	EP	Jul	ESC	Overpayment to ESC Refunded 18.	(blank)	99.00
	EP	Jul	A Westover	compost	Chair/Clerk	128.00
	EP	Jul	Pamela Vinten-Phipps	Choir Master	Chair/Clerk	450.00
	EP	Jul	RJ Ellis	Maintenance	FGP23: 28.2	208.00
	EP	Jul	Royal Mail D2D	Newsletter Distribution	FGP23: 28.2	240.60
	EP	Jul	Avocet Academy2	Gym Hire	Chair/Clerk	240.00
	EP	Jul	Instant Promotions (UK) Ltd	Clerk - Market Gazebo	Chair/Clerk	823.20
	EP	Jul	Micropress printers ltd	community news for market	Chair/Clerk	60.00
	EP	Jul	California Blinds	Clerk - office costs	Chair/Clerk	76.60
	EP	Jul	Camlab	Clerk - Water test kit	Chair/Clerk	152.33
	EP	Jul	Denny Enterprises Int'l Ltd	Clerk - Tables Suffolk sense	Chair/Clerk	91.73
	EP	Jul	Lidl	Jennie Greenhalgh - planting	Chair/Clerk	70.41
	EP	Jul	Amazon Services	Gemma - water sampling bottles	Chair/Clerk	15.48
	EP	Aug	AOS Online	Clerk - copy paper	Chair/Clerk	31.68
	EP	Aug	Tuddenham Press Ltd	Newsletter Printing	FGP23:28.2	666.94
	EP	Aug	SLCC	Membership	Chair/Clerk	296.00
	EP	Aug	B&Q	Clerk - Office fittings	Chair/Clerk	17.86
	EP	Aug	WM Partnership	Room Hire	Chair/Clerk	30.00
	EP	Aug	RJ Ellis	Maintenance	FGP23:28.2	96.00
	EP	Aug	RJ Ellis	Decorating office & maintenance	Chair/Clerk	178.00
	EP	Aug	PKF Littlejohn	External Audit Fee 22-23	Chair/Clerk	504.00
	EP	Aug	Toner Giant	Clerk - Toner for Home Printer	Chair/Clerk	180.81
	EP	Aug	IT Services at CAS Ltd	New web domain and emails	Chair/Clerk	444.00
	EP	Aug	The Safety Supply Company L	Clerk - Spray Marker for Market	Chair/Clerk	15.34
	EP	Aug	Insight Security	Clerk - Shed security bar	Chair/Clerk	99.18
	EP	Aug	Austen Group Ltd	Clerk - General Purpose Trolley	Chair/Clerk	219.95
	EP	Aug	R S Components Ltd	Clerk - HDMI Adaptor	Chair/Clerk	12.37
	EP	Aug	PttBitz Ltd	Clerk - Parts from the Gazebo Shop	Chair/Clerk	63.00
	EP	Aug	Domain Serviced	Clerk - Set up new web domain acc	Chair/Clerk	54.29
	EP	Aug	One Million Ltd	Clerk - Office Chairs	Chair/Clerk	99.98
<b>Grand Total</b>						<b>9,885.66</b>