

## **Report to Wickham Market Parish Council for its 18 November 2024 meeting**

### **Wickham Market Emergency Plan (EP)**

The Emergency Plan Working Group has met several times under Cllr Huggins lead, to develop an EP for the village. The Group has attended East Suffolk Council EP forums and involved specialists from the Joint Emergency Plan Unit (JEPU) at 2 of its meetings.

A Version 1 of the EP has been circulated which the Group considers is fit for publication. It's expected that further versions will evolve as further information comes to light or the requirements of JEPU or the emergency services get updated.

The Working Group has also listed the following tasks it will carry out:

- Use the EP budget to print letters to distribute to every property in the village with advice about the EP and to contact the Clerk if anyone would need extra support during an emergency. The letter will be accompanied by a pull out "Z" card produced by JEPU offering advice and contact details
- To note that the village hall would be the designated Emergency Rest Centre if required in an evacuation and to seek advice and/or training from JEPU on how to set up and run the Rest Centre. This could include advice on emergency generators for the village hall if the power is off
- Explore options for managing pets during an evacuation
- Explore how to get DBS checks for the Working Group members in order to supervise the running of the Rest Centre
- Re-contact the village care homes, Medical Centre and the Resource Centre to see if they have their own EP's
- Contact local farmers to confirm they would assist in an emergency and secure their contact details

### **Recommendation**

That Wickham Market Parish Council note the good work carried out by the Working Group and agree to adopt Version 1 of the Emergency Plan.

Working Group Members – Cllrs Huggins, Creasey, Cooke and Chenery