WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend the next meeting of Wickham Market Parish Council which will be held in the Village Hall Committee room on:
Monday 16 March 2026 at 19:00

Alistair Besly, Parish Clerk 6 March 2026
Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD
Email: clerk@wickhammarket-pc.gov.uk
Website: https://wickhammarket-pc.gov.uk

Scan QR Code to view agenda and meeting documents.

Agenda

FC25-197 Present from the Council. Chair.
FC25-198 Present from the Public. *Chair.*
FC25-199 Open Public Forum session. *Chair.*
FC25-200 Proposal to authorise Apologies for Absence. *Chair.*
FC25-201 Declarations of Interest in items on the agenda. *Chair.*
FC25-202 Proposal to approve the draft minutes of the Parish Council meeting on 16 February 2026 and Extra Ordinary meeting on 26 February 2026. *Chair.*
FC25-203 **Receive Minutes** from Committees and Working Groups. Chair.
1. Planning Committee 17 February, 3 March and 12 March 2026. *To be published.*
2. F&GP Committee 9 March 2026 *To be published*
3. SZC Committee 12 March 2026. *To be published*

FC25-204 Suffolk County Councillor's Report (SCC)
FC25-205 East Suffolk Councillor's Report, (ESC), *Published.*
FC25-206 Chair's Report, *To be published.*
FC25-207 Clerk's Report, *Published.*
FC25-208 Deputy Clerk's Report, *To be published.*
FC25-209 **Finance Reporting** March 2026
1. Review Finance Report and Payments Schedule, *Published.*
2. Review Bank Reconciliation, *Published.*
3. Review Summary Financial Statement, *Published.*
4. Review and approve reserves reallocation

FC25-210 **Payment Approvals**
1. Wayfinding order authorisation
2. Authorise CCLA 15k withdrawal
3. Proposal to accept ESSL quote for 2026. Briefing *to be published*

FC25-211 **Spring Cleaning approvals**. Proposals to authorise the following cleaning around the village.
1. Pressure wash the Children's play area annually. Gorilla Cleaning usually £250, previous years approved in July 2022, item 20.4
2. Clean Bus shelter annually, Roy Care usually £200, previously approved by the Chair and Clerk.
3. Engage ESSL to clear vegetation that obscures road signs around the village.
4. Clean road signs around the village. Roy Care can do this. Cost not yet known.

FC25-212 Proposal to approve IT policy, *Published.*
FC25-213 Proposal to authorise CIL Report, *Published.*
FC25-214 Proposal to decide whether or not to join Suffolk Parishes Road Safety Group. See email dated 6 Feb 26.
FC25-215 Proposal to issue purchase orders for a detailed plan for the Village Hall suitable for the tendering process. Briefing *published*
FC25-216 Proposal to review report of 4th March 26 and to accept or amend the recommendations from the SZC Committee minutes. *Published.*
FC25-217 Review and comment on the design for the new Simon's Cross play area
FC25-218 Proposal to approve the Cemetery Management Plan, *Published.*
FC25-219 Proposal to delegate the decision to pay for Deputy Clerk extra hours to the Chair and Clerk going forward (and report back to the full Council.)
FC25-220 Proposal to appoint Pauline Huggins to the Climate Change working group.
FC25-221 Reporting items for the next meeting
FC25-222 Date of next meeting