

WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend the next meeting of Wickham Market Parish Council which will be held in the Village Hall Committee room on:

Monday 16 February 2026 at 19:00

Alistair Besly, Parish Clerk 3 February 2026
Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD
Email: clerk@wickhammarket-pc.gov.uk
Website: <https://wickhammarket-pc.gov.uk>



Scan here to view
agenda, and
meeting documents



Wickham Market Parish Council: AGENDA Full Parish Council Meeting

FC25: 162 Present from the Council:	Chair
FC25: 163 Present from the Public:	Chair
FC25: 164 Open Public Forum session (3 minutes per person):	Chair
FC25: 165 Proposal to authorise Apologies for Absence:	Chair
FC25: 166 Declarations of Interest in items on the agenda:	Chair
FC25: 167 Proposal to approve the draft minutes of the Parish Council meeting on 19 January 2026	Chair
FC25: 168 Receive Committee and Working Group Minutes	Chair
168.1 Planning Committee 20 January and 5 February 2026. <i>To be published</i>	
168.2 Environment & Leisure Working Group 9 February 2026. <i>To be published</i>	
FC25: 169 Suffolk County Councillor's Report (SCC)	Cllr Nicoll (SCC)
FC25: 170 East Suffolk Councillor's Report (ESC): <i>Published</i>	Cllr Noble (ESC)
FC25: 171 Chair's Report: <i>To Be Published</i>	Chair
FC25: 172 Clerk's Report: <i>Published</i>	Clerk
FC25: 173 Deputy Clerk's Report: Includes Markets, allotments and Cemetery. <i>Published</i>	Deputy Clerk
FC25: 174 Emergency Plan Report. <i>To be published</i>	Cllr Chenery
FC25: 175 Flooding Report. <i>To be published</i>	Cllr Chenery
FC25: 176 Audit proposals	
176.1 Proposal to appoint Heelis & Lodge as internal Auditors	Chair
176.2 Proposal to agree the scope of the internal audit. <i>To be Circulated</i>	Chair
176.3 Proposal to approve the Internal Control Statement and report. <i>To be Circulated</i>	Cllr Day
176.4 Proposal to review and approve all Risk Assessments. <i>Published under Parish Council Documentation</i>	Chair
FC25: 177 Financial Approvals	
177.1 Proposal to authorise maintenance of FP9 and Little Lane <i>Brief in Clerk's Report</i>	Chair
177.2 Proposal to authorise box hedge replacement. <i>Published</i>	Cllr Chenery
177.3 Proposal to pre authorise payment to ESSL for 2025-26 maintenance activity up to a maximum of £15k. This is expected to be £14,616 once everything is completed. <i>Brief in Clerk's Report</i>	Chair
177.4 Proposal to authorise donation to Jason Alexander of £50 for his talk on 26 Jan	Chair
FC25: 178 Proposal to approve Website accessibility statement. <i>To Be Published</i>	Chair
FC25: 179 Proposal to agree the process for the publication of a review of the year including: contents, format, publication and responsibility. <i>Brief in Clerk's Report</i>	Chair
FC25: 180 Proposal to approve the format of the Annual Parish Meeting on 10 April 2026 including: overall format, reports, possible organisation information tables, and refreshments. <i>Brief in Clerk's Report</i>	Chair
FC25: 181 Proposal to approve Real Thai Food Hadleigh to trade from the village hall carpark on a bimonthly basis on a Saturday evening. <i>Brief in Clerk's Report</i>	Chair
FC25: 182 Proposal to approve Community Payback activity including: <i>Brief in Clerk's Report</i>	Chair
• Litter picking for the Cemetery every 2 weeks – schedule to be agreed	
• Litter Picking one off for Chapel Lane.	
• Regular weed growth removal round the village hall	
• One off removal of brambles at the entrance to Glebe allotments.	
FC25: 183 Working with volunteers including:	
• Review of WMPC approved volunteer policy and processes. <i>Published under Parish Council Documentation</i>	Chair
• Understanding and agreement of the role of the Cemetery working party	
FC25: 184 Consider Unauthorised Parking on Playing Field West of Village Hall_Due continued parking and severe weather conditions this area of playing field will soon become unusable and repair cost will be extensive and expensive	Cllr Horsnell
FC25: 185 Consider creating & publishing "Myth Busters" such as what can be recycled and how.	Cllr Chenery
FC25: 186 Proposal to appoint Pauline Huggins to the Emergency Plan Working Group	Cllr Chenery
FC25: 187 Reporting items for the next meeting	All
FC25: 188 Date of next meeting:	Chair