

WICKHAM MARKET PARISH COUNCIL

CHAIR: GEMMA DEMPSEY-GRAY

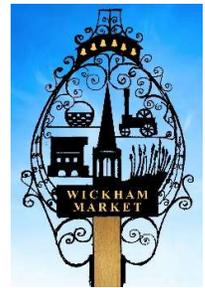
NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend Wickham Market Parish Council Meeting which will be held in the Village Hall Committee room on **Monday 18 September 2023 at 19:00**

Alistair Besly, Parish Clerk 8 September 2023
Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: clerk@wickhammarketpc.com

Embedded hyperlinks open the documents published. Website: <http://wickhammarketpc.com/>



Wickham Market Parish Council: Agenda 18 September 2023

FC23: 61 Present from the Council:	Chair
FC23: 62 Present from the Public:	Chair
FC23: 63 Open Public Forum session (2 minutes per person):	Chair
FC23: 64 Presentation from Sizewell C	Zoe Botton
FC23: 65 Apologies for Absence:	Chair
FC23: 66 Declarations of Interest in items on the agenda:	Chair
FC23: 67 Proposal to approve the draft minutes of the Parish Council meeting on 17 July 2023	Chair
FC23: 68 Suffolk County Council (SCC) Councillors Report	Alexander Nicoll
FC23: 69 East Suffolk Council (ESC) Councillors Report:	Sally Noble
FC23: 70 Chair's Report: Published	Chair
FC23: 71 Receive the minutes of the last Committee meetings: Published	Chair
71.1 Finance & General Purpose Committee meeting.	Cllr Chenery
71.2 Environment and Leisure Committee Meeting.	Cllr Dempsey-Gray
71.3 Planning Committee Meeting.	Cllr Jenkinson
FC23: 72 Clerk's Report: Published	Clerk
FC23: 73 Markets Report Published	Deputy Clerk
FC23: 74 Finance Report Published	Clerk
74.1 Review Finance Report and Payments Schedule	
74.2 Review Bank Reconciliation	
74.3 Review Summary Financial Statement and approve budget adjustment proposals: <i>F&GP Ctte</i>	
• Reduce room hire budget by £1,500, reallocating £500 to website and £1k to Maintenance (where office cost is charged to which created the underspend on room hire)	
• Reduce Elections budget by £1,449 and reallocate to Audit to offset some of the overspend above the £5k provision	
74.4 Address concerns over the increasing deficit with the cemetery £4k last year, <i>F&GP Ctte</i> expected £5k - £6k this year. Briefing published	
• Work to create an achievable budget.	
• This may need to consider cost reduction measures.	
• The impact will need to be considered for the Grounds Maintenance contract.	
FC23: 75 Proposal to arrange a debit card for the Parish Council: Briefing published	<i>F&GP Ctte</i>
FC23: 76 Review and Approve action to support the Football Club obtain a grant for roof repairs <i>F&GP Ctte</i>	
Briefing published	
FC23: 77 Proposal to provide a dispensation for a pecuniary interest	Cllr Chenery
FC23: 78 Proposal to give brownies notice to remove their shed: Briefing circulated	Clerk
FC23: 79 Proposal to review location for the restored seat: Briefing published	Clerk
FC23: 80 Proposal to install new litter bins: Briefing published	Clerk
FC23: 81 Review proposed 3-5 year plan: Circulated	<i>F&GP Ctte</i>
FC23: 82 Two volunteers required to observe the Neighbourhood Plan referendum count	Cllr Jenkinson
FC23: 83 Antisocial Behaviour update: Published	Cllr French
FC23: 84 Proposal to amend the Planning Committee Terms of Reference Published	Cllr Jenkinson
FC23: 85 Proposal to purchase PC Projection equipment Briefing published	Clerk
FC23: 86 Consider Warm Welcomes project for Wickham Market	All
FC23: 87 Consider Parish Council support for the Hedgehog Highways project with a budget of up to £150 Published	Cllr Fowler
FC23: 88 Date of next meeting: Monday 20 November 2023	