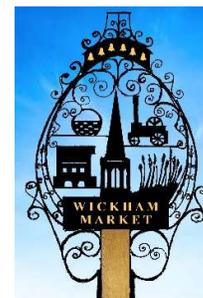


WICKHAM MARKET PARISH COUNCIL

CHAIR: Gemma Dempsey-Gray



MINUTES of the Meeting of Wickham Market Parish Council held on
Monday 18 September 2023 at 19:00

FC23:61 Present from the Council: Cllr Dempsey-Gray (Chair) Cllr Horsnell
Cllr Chenery Cllr Huggins
Cllr Creasey Cllr Jenkinson
Cllr Fowler
Cllr French Cllr Noble (East Suffolk Council) [ESC]
Cllr Gray A. Besly (Clerk)

FC23:62 Present from the Public: 6

FC23:63 Open Public Forum session (2 minutes per person): None

FC23:64 Presentation from Sizewell C: Zoe Botton, Richard Bull & Richard Knight

The Sizewell C team presented their material which has been published on the WMPC "Sizewell C page <http://wickhammarketpc.com/parish-council/sizewell-c/> where you can also find the link to the Works Tracker.

The session was then opened up for questions:

It was noted that postal consolidation LGVs and small vehicles will still use the B1078

Q: Is it mandatory for workers to use the Southern Park & Ride (SP&R) facility?

A: On site parking at Sizewell is limited which should detract employees from trying to park there and that under their code of conduct, employees are required to follow process re use the P&R

Q: Will the SP&R be in use 24/7?

A: there are no plans for Sunday working and Saturdays will be morning only

Q: will the lower High Street be a clearway?

A: No

Q: what happens is something is not working as planned?

A: there are working groups which WMPC will have representation on. WMPC will also have a transport coordinator to report issues up the chain.

Q: When will the traffic calming measures be available to view to see if concerns have been met?

A: Draft should be available in 2-3 weeks, tweaks to the plan can be made over 2-3 months

It was agreed that the WMPC Sizewell C committee should arrange a meeting in the next 3-4 weeks.

Q: Has Sizewell C been monitoring traffic?

A: No not since early stages when traffic flow increase was built in. Monitoring will restart once the site is open.

Q: Will there be compensation for business during road closures for traffic calming build?

A: Will look into and report back

Q: what are the expected traffic maximum volumes and times?

A: Currently unknown however shift patterns will be designed to minimise peaks

This concluded the presentation at 19:54 and the members of the public left

FC23:65 Apologies for Absence: Cllr Cooke, Cllr Day, Cllr Nicoll (Suffolk County Council) [SCC]

FC23:66 Declarations of Interest in items on the agenda: None

FC23:76 The Chair promoted item 76 to this point as the Chair of the Football Club was present.

Review and Approve action to support the Football Club obtain a grant for roof repairs.

It was proposed that the Parish Council do a joint grant application with the Football Club contingent on an indemnity for costs, except grant clawback should there be an eviction within 10 years. **All Agreed**

FC23:67 It was proposed that the draft minutes of the Parish Council meeting on 17 July 2023 be approved as a correct record and signed. **All Agreed**

FC23:68 Suffolk County Council (SCC) Councillors Report: None Received

FC23:69 East Suffolk Council (ESC) Councillors Report: *Published*

Sally Noble

In addition to her report, Sally highlighted that she was keen to support the Hedgehog Highway project to be discussed at FC23: 86

FC23:70 Chair's Report: *Published* There were no questions

FC23:71 Receive the minutes of the last Committee meetings: *Published*

- 71.1 Cllr Chenery highlighted that Wickham Gate CIL goes to Pettistree but WPMC can apply to ESC for a grant from the remainder of the balance they hold.
- 71.2 Cllr Dempsey-Gray highlighted that negotiations regarding Glebe Plot 39 had come to a satisfactory conclusion.
- 71.3 Cllr Jenkinson highlighted the responses to the three planning applications that had been reviewed in September.
- FC23:72 **Clerk's Report:** There were no questions
- FC23:73 **Market Report:** There were no questions. The council recorded their thanks to Alison for organising the successful summer market.
- FC23:74 **Finance Report**
- 74.1 The Finance Report and Payments Schedule were reviewed with no questions
- 74.2 The Bank Reconciliation was reviewed with no questions
- 74.3 The Financial Statement was reviewed. It was proposed that the Clerk should:
- Reduce room hire budget by £1,500, reallocating £500 to website and £1k to Maintenance (where office cost is charged to which created the underspend on room hire)
 - Reduce Elections budget by £1,449 and reallocate to Audit to offset some of the overspend above the £5k provision
- All Agreed.** Clerk to make the changes **Clerk**
- 74.4 Address concerns over the increasing deficit with the cemetery £4k last year, expected £5k - £6k this year. [Briefing published](#)
- Work to create an achievable budget.
 - This may need to consider cost reduction measures.
 - The impact will need to be considered for the Grounds Maintenance contract.
- It was proposed that Wickham Market Parish Council should carefully consider the maintenance cost for its amenities with a view to making savings on Cemetery costs while specifying the Grounds Maintenance Contract. **All Agreed.** Clerk to arrange a meeting of the Grounds Maintenance Working Group to progress **Clerk**
- FC23:75 **It was proposed that the Clerk arrange a debit card** on the Parish Council account at Barclays. **All Agreed.** Clerk to organise **Clerk**
- FC23:77 **Proposal to provide a dispensation for a Non-Registerable Interest NRI.** Cllr Chenery outlined the NRI that Anne Westover has declared. He proposed that she be given a dispensation to enable her to become a voting member of the Sizewell C Committee. **All Agreed**
- FC23:78 **It was proposed that the brownies be given 30 days notice to remove their shed,** recognising that this request has been made 2 years ago with numerous follow up correspondence. **All Agreed.** Clerk to draft notice and agree text with the Chair. **Clerk**
- FC23:79 **Proposal to review location** for the restored seat. After some discussion and review of the briefing it was proposed that:
- The restored seat be bolted into place near the existing seat on the west wall or the Village Hall. **Clerk**
 - The existing seat at this location will then be located on a concrete pad on the north face of the Children's play area facing the football pitch.
- All agreed**
- FC23:80 **Proposal to install new litter bins:** The briefing was reviewed and it was proposed that the Clerk pursue the installation of three new bins as described with East Suffolk Services to a maximum cost of £1,500. **All Agreed.** **Clerk**
- At 21:07 the meeting had run for 2 hours so the Chair proposed that standing order 3) x. be suspended to allow further business to be transacted. **All Agreed**
- FC23:81 **Review proposed 3-5 year plan:** The plan was reviewed and a couple of minor amendments were made. It was proposed that this be published as a draft plan, inviting comment from residents. **All Agreed.** Clerk to publish and reference it's location in the newsletter. **Clerk**
- FC23:82 **Two volunteers required to observe the Neighbourhood Plan referendum count.** It was unclear precisely what was required. Cllr Jenkinson will clarify and volunteers can be approved over email. **All Agreed** **Cllr Jenkinson**
- FC23:83 **Antisocial Behaviour update:** Cllr French provided an update
- FC23:84 **Proposal to amend the Planning Committee Terms of Reference.** Cllr Jenkinson explained the proposal for the update and **All Agreed.** Clerk to publish **Clerk**
- FC23:85 **Proposal to purchase PC Projection equipment.** It was proposed that the Clerk review the preferred option and arrange the purchase. **All Agreed.** Clerk to organise **Clerk**

- FC23: 86 **Consider Warm Welcomes project for Wickham Market.** After some discussion, it was proposed that WMPC do not attempt to operate a Warm Welcome of this form for the coming winter. **All Agreed.** It was noted that last year many people used the library.
- FC23: 87 **Consider Parish Council support for the Hedgehog Highways** project with a budget of up to £150. It was proposed that WMPC support this project and allocate a provisional spend of up to £150. **All Agreed.**
- FC23: 88 **Date of next meeting:** Monday 20 November 2023

Meeting closed at 21:57

Signed.

Cllr Gemma Dempsey-Gray, Chair.

Date.

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