

# WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH

## VILLAGE HALL MODERNISATION COMMITTEE

CHAIR: Cllr JOHN HORSNELL



**MINUTES** of the meeting of Wickham Market Parish Council Village Hall  
Modernisation Committee held on Tuesday 6 May 2025 at 18:00

- VHM24: **45 Present from the Council** Cllr Horsnell (Chair) Mr C Edmonds (18:14)  
Cllr Chenery Mr S Flavel  
Cllr French Mrs S French  
A. Besly (Clerk)
- VHM24: **46 Present from the Public** 1
- VHM24: **47 Open Public Forum session** None
- VHM24: **48 Apologies for Absence:** Mr S Gunn
- VHM24: **49 Declarations of Interest in items on the agenda:** None
- VHM24: **50 Proposal to approve the minutes** of the Village Hall Modernisation Committee held on 8 April 2025. **All Agreed**
- VHM24: **51 Chair's Report:** *Published* It was noted that the business plan should read from June 2027
- VHM24: **52 Community Partnership & Engagement Process**  
Support for SZC Priority Grant Application Feed-Back Document. Feedback has been requested from community organisations. 13 responses have been received.
- VHM24: **53 SZC/CAS Draft Modernisation Organisation Health Check Document.** The Clerk will review to demonstrate governance is in place.
- VHM24: **54 Research undertaken,** or information we have on what kind of impact SZC is having on WM, Stuart Gunn is working on this research and a schedule of documents to go to Castle View Charitable Services to support the refreshed grant application to Sizewell C Community Fund.
- VHM24: **55 Stats on numbers of SZC workers** moving into the area, what their demographic might be. Cllr Chenery confirmed that there is no information available from Sizewell C yet. He is looking into the demographics of Wickham Market.
- VHM24: **56 Do we have access to surveys or consultations** which has been undertaken regarding the impact of SZC Construction works effecting WM and surrounding villages.  
Clive Edmonds has put a questionnaire together and will be gathering information from the community by speaking to people outside the Co-op, the Be Well Bus and the summer market.
- VHM24: **57 Any information on WM** as a whole population, issues affecting people, demographics  
Questionnaire village hall user groups. Sue French (treasurer of the Village Hall) is canvassing user groups and will leave surveys in the village hall foyer.  
**At 18:20 the meeting was temporarily closed to allow a member of the public to speak.**  
The member of the public suggested that surveys needed to have specific questions and some need to be open questions.  
Survey Monkey could be used with a link to the website.  
Engage with people at the library and with all clubs we know of, whether hall users or not.  
**Meeting reopened**
- VHM24: **58 Research Information** in Neighbourhood Plan that could be included in grant application. Steve Flavel will look into this
- VHM24: **59 Village Hall Management Business Plan** June 2027 to March 2029. Sue French and Stuart Gunn are working on this
- VHM24: **60 Update List of Clubs** Using Village Hall. Sue French has provided a list of users to the committee and this will be added to the business plan
- VHM24: **61 Public Engagement** Village Hall Modernisation Plans Questionnaire Survey Feed-Back Document. The survey of user groups has had no further responses.
- VHM24: **62 Reporting items for the next meeting:** none
- VHM24: **63 Date of next meeting:** Tuesday 3 June 2025

Meeting closed 18:50

Signed.

Cllr John Horsnell, Chair.

Date.

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