

# WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH

## VILLAGE HALL MODERNISATION COMMITTEE

CHAIR: Cllr JOHN HORSNELL



**MINUTES** of the meeting of Wickham Market Parish Council Village Hall  
Modernisation Committee held on Tuesday 8 April 2025 at 18:00

- VHM24: 31 **Present from the Council** Cllr Horsnell (Chair) Mr C Edmonds (18:20)  
Cllr Chenery Mrs S French  
Cllr French A. Besly (Clerk)
- VHM24: 32 **Present from the Public** None
- VHM24: 33 **Open Public Forum session** None
- VHM24: 34 **Apologies for Absence:** None
- VHM24: 35 **Declarations of Interest in items on the agenda:** None
- VHM24: 36 **Proposal to approve the minutes** of the Village Hall Modernisation Committee held on 4 March 2025. **All Agreed**
- VHM24: 37 **Chair's Report:** *Published* There were no Questions
- VHM24: 38 **Proposal:** SZC grant funding team recommend Parish Council VH modernisation grant application be re-submitted on 20<sup>th</sup> July 2025 for review by funding panel. **All Agreed**
- VHM24: 39 **Proposal:** Engage services of professional grant funder to collate addition support documentation requested by SZC review panel complete grant re-application with support from Parish Clerk and modernisation committee to ensure best possible chance of success.  
This proposal was discussed in detail and it was noted that only one individual can be found locally with the necessary experience, connections and qualifications. This is Castlevieview Charitable Services who have estimated the work package at £1,750. It was therefore proposed that Castlevieview are engaged with a ceiling cost of £2,500 to cover unforeseen work. This will be split 50:50 with the Village Hall Modernisation fund. **All agreed**
- VHM24: 40 **Modernisation Steering Group Funds:** Update from Treasurer on Bank mandate queries. The new mandate is with Barclays to set Clive and John up as signatories.
- VHM24: 41 **Wickham Market Grant Priorities:** Review options for considering grant application priorities. Refer to attached WM proposed grant applications document.  
Known projects were reviewed but it was noted that it would be difficult for WMPC to agree priorities with other organisations. However, it was also noted that the Neighbourhood Plan item 9 show Modernisation of the village hall as the top priority of items within the Parish Council remit.
- VHM24: 42 **Wider Public Engagement & Questionnaire Survey.** Evidence the need for modernisation of village hall. It was noted that surveys provide evidence and that Village Hall users are increasing so the need for a modernised village hall is growing.  
It was noted that the SZC community fund application can now be modified
- VHM24: 43 **Reporting items for the next meeting:** it was noted that a draft application to SZC was needed before the end of June.
- VHM24: 44 **Date of next meeting:** Tuesday 6 May 2025

Meeting closed 18:50

Signed.

Cllr John Horsnell, Chair.

Date.

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