

WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH



VILLAGE HALL MODERNISATION COMMITTEE

Chair: Cllr John Horsnell

NOTICE OF MEETING

To members of the Village Hall Modernisation Committee: You are hereby summoned to attend the next meeting of Wickham Market Parish Council Village Hall Modernisation Committee which will be held in the Village Hall Committee Room on **Tuesday 28 October 2025 at 18:00**

Alistair Besly, Parish Clerk. 22 October 2025
Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: clerk@wickhammarketpc.com

Website: <http://wickhammarketpc.com/>

AGENDA

VHM25: 27	Present from the Committee:	<i>Cllr Horsnell</i>
VHM25: 28	Present from the Public:	<i>Cllr Horsnell</i>
VHM25: 29	Open Public Forum session (3 minutes per person):	<i>Cllr Horsnell</i>
VHM25: 30	Apologies for Absence:	<i>Cllr Horsnell</i>
VHM25: 31	Declarations of Interest in items on the agenda:	<i>Cllr Horsnell</i>
VHM25: 32	Proposal to approve the minutes of the Village Hall Modernisation Committee held on 11 July 2025	
VHM25: 33	Chair's Report with updates:	<i>Cllr Horsnell</i>
VHM25: 34	Proposal to approve Fee proposal from Hyams Chartered Surveyors as detailed in Chairs confidential QS Evaluation rev 1 document dated 15th October 2025	<i>Cllr Horsnell</i>
VHM25: 35	Proposal to approve Fee proposal from OWL Architect as detailed in Chairs confidential Architects evaluation document dated 09th October 2025	<i>Cllr Horsnell</i>
VHM25: 36	Proposal to approve Fee proposal for Planning Stage 3 proposal from OWL Architect as detailed in Chairs confidential evaluation document dated 19th October 2025	<i>Cllr Horsnell</i>
VHM25: 37	Proposal to approve Fee proposal for Concept Design Energy Assessment Part L compliance as detailed in Chairs confidential evaluation document dated 22nd October 2025	<i>Cllr Horsnell</i>
VHM25: 38	Proposal to approve cost expended by Clive Edmonds to obtain Survey Monkey QR Code Reimbursement cost of £46.45 paid from village hall modernisation accounts	<i>Cllr Horsnell</i>
VHM25: 39	Reporting items for the next meeting	<i>All</i>
VHM25: 40	Date of next meeting Tuesday 9 December 2025	