

WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH



VILLAGE HALL MODERNISATION COMMITTEE

Chair: Cllr John Horsnell

NOTICE OF MEETING

To members of the Village Hall Modernisation Committee: You are hereby summoned to attend the next meeting of Wickham Market Parish Council Village Hall Modernisation Committee which will be held in the Village Hall Committee Room on **Tuesday 7 October 2025 at 18:00**

Alistair Besly, Parish Clerk. 1 October 2025
Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: clerk@wickhammarketpc.com

Website: <http://wickhammarketpc.com/>

AGENDA

VHM25: 13	Present from the Committee:	<i>Cllr Horsnell</i>
VHM25: 14	Present from the Public:	<i>Cllr Horsnell</i>
VHM25: 15	Open Public Forum session (3 minutes per person):	<i>Cllr Horsnell</i>
VHM25: 16	Apologies for Absence:	<i>Cllr Horsnell</i>
VHM25: 17	Declarations of Interest in items on the agenda:	<i>Cllr Horsnell</i>
VHM25: 18	Proposal to approve the minutes of the Village Hall Modernisation Committee held on 11 July 2025	
VHM25: 19	Chair's Report with updates:	<i>Cllr Horsnell</i>
VHM25: 20	Progress on SZC Community Foundation Grant Application	
VHM25: 21	Village Hall modernisation community engagement event Saturday morning date to be agreed 10am to 1pm <u>Hall Diary dates available 18th October & 25th October 2025</u> (questionnaire, drawings and face to face discussions with community) How will you/community use a modernised village hall feed-back	
VHM25: 22	Future Village Hall Modernisation Professional Design Fees Initial costs financed from THE CO-OPERATIVE WMVH Restoration Fund and BARCLAYS WMVH Modernisation Fund Accounts balances to be determined (Funds transferred to Parish Council Account for Hall modernisation date to be agreed)	
VHM25: 23	Village Hall Building Insurance for Construction Work Phase 1 Ensure Sufficient Building Insurance is in place during construction works	
VHM25: 24	Village Hall Asset Register Carry-out inventory of village hall fixtures, fittings and loose possessions belonging to the Parish Council for storage when hall is closed for modernisation	
VHM25: 25	Reporting items for the next meeting	<i>All</i>
VHM25: 26	Date of next meeting	