

# Wickham Market Parish Council

## Notice of conclusion of audit

### Annual Governance & Accountability Return for the year ended 31 March 2023

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

1. The audit of accounts for **Wickham Market Parish Council** for the year ended 31 March 2023 has been completed and the accounts have been published.
  
2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of **Wickham Market Parish Council** on application to:
  - (a) A Besly, Parish Clerk and Responsible Finance Officer,  
Hill House, Shop Lane  
Little Glemham, Woodbridge,  
IP13 0BD  
  
[clerk@wickhammarketpc.com](mailto:clerk@wickhammarketpc.com)
  - (b) Monday to Friday 9am to 5pm
  
3. Copies will be provided to any person on payment of £2.00 for each copy of the Annual Governance & Accountability Return.

Announcement made by: A Besly, Parish Clerk and Responsible Finance Officer

Date of announcement: 31 August 2023



Mr A Besly  
Wickham Market Parish Council  
-  
-

**Our ref** SF0411

**SAAA Ref** SB09402

**Invoice No.** SB20230897

**VAT No.** GB 440 4982 50

**Email:** sba@pkf-l.com

**Date:** 22 August  
2023

## INVOICE

Professional services rendered in connection with the following:

	£420.00
	£84.00
	£504.00
Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2023	£420.00
Additional charges (where applicable) as detailed on attached appendix A	£0.00
Additional fees (where applicable) as detailed by separate cover	£0.00
TOTAL NET	
VAT @ 20%	
TOTAL PAYABLE	

**THIS IS A STATUTORY FEE WHICH MUST BE PAID. PAYMENT IS DUE ON RECEIPT OF INVOICE**

The fees and charges are in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd which can be found at <https://saaa.co.uk/fees.html>



**For payments by cheque, please return the remittance advice with your payment to:  
PKF Littlejohn LLP, Credit Control (SBA), 5<sup>th</sup> Floor, 15 Westferry Circus, Canary Wharf, London E14 4HD**

**For payments by credit transfer, our bank details are:-**

**HSBC Bank plc  
Address: 1-3 Bishopsgate, London, EC2N 3AQ Sort  
Code: 40-02-31  
Account number: 11070797**

**Account Name: PKF Littlejohn LLP Please include SF0411 or Wickham Market Parish Council as the reference.**

**For account queries, contact [sba@pkf-l.com](mailto:sba@pkf-l.com)**

**PKF Littlejohn LLP**  
15 Westferry Circus, Canary Wharf, London

E14 4HD

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[www.pkf-l.com](http://www.pkf-l.com)



Mr A Besly  
Wickham Market Parish Council  
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# REMITTANCE ADVICE

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	£84.00
	£504.00
Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2023	£420.00
Additional charges (where applicable) as detailed on attached appendix A	£0.00
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TOTAL NET	
VAT @ 20%	
TOTAL PAYABLE	

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