

The report:
Christmas Market 3rd December 2022

First thank you to the local traders who have undertaken some of the promotion and art work
To agree and ensure that all plans are finalised/or in hand for the Christmas Market 3rd
December.

To receive a brief update on procedures in place, stall holder attendance numbers, layout,
road and car park closure procedures.

To ensure that measures are in place for gazebo collection/delivery to square on the day.

Update on Community First Responders presence and location.

Location of SCC Highways/Palmers vehicle

To ensure that sufficient help is available on the day to ensure smooth running of the event
including volunteers and handy person.

To consider whether signage is needed to school free parking location.

Update on timings for school, tree decoration and light up, community music/singing.

To agree key contact for electrical supply and advice/coordination.

Consider and agree any other procedures, details and measure which need to be in place and
who is coordinating various aspects.