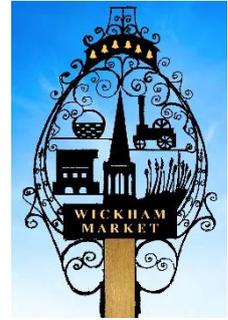


WICKHAM MARKET PARISH COUNCIL

CHAIR: IVOR FRENCH



ENVIRONMENT & LEISURE COMMITTEE

CHAIR: IVOR FRENCH

NOTICE OF MEETING

To members of the Environment and Leisure Committee: You are hereby summoned to attend the next meeting of Wickham Market Environment and Leisure Committee which will be held in the Village Hall Committee room on **Monday 13 February 2023 at 19:00**

Alistair Besly, Parish Clerk. 6 February 2023

Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: wickhammarketparishclerk@gmail.com

Website: <http://wickhammarket.onesuffolk.net>

AGENDA

- 1 Present from the Council:
- 2 Present from the Public:
- 3 Open Public Forum session (3 minutes per person):
- 4 Apologies for Absence:
- 5 Declarations of Interest:
- 6 Approve the draft minutes of the Environment & Leisure Committee meeting of 12 December 2022
- 7 Chairs report – To be published *Cllr French*
- 8 Clerk's Report – To be published *Clerk*
- 9 Allotments Report *Allotments Association Clerk*
 - 9.1 Proposal to increase allotment fees to £36 for a full plot (18 for ½, 9 for ¼. 12 for 1/3)
- 10 Market Report - To be published (*Market receipts and payments to date can be found in the budget analysis sheet circulated to councillors on 16 January 23*) *Cllr Westover*
 - 10.1 Agree Market organisation and responsibilities
 - 10.2 Proposal for Market dates for summer & winter markets Saturday 19th August and Saturday 2nd December as per usual weekends
 - 10.3 Proposal to purchase additional gazebos for the market and investigate WMPC branding on them
- 11 Tree work required around the Parish: update *Cllr Westover*
- 12 Proposal to purchase a storage unit: Published *Clerk*
- 13 Cemetery report *Cllr Westover*
 - 13.1 Proposal to increase internment fees as the Cemetery is still making a loss and is a burden on the Parish. *Information to be circulated* *Clerk*
 - 13.2 Cemetery works required for new contract: *Proposal to be published* *Clerk*
 - 13.3 Proposal to review and agree the way forward on Rabbit Control including reviewing if control is necessary and if so, what process is to be approved by the Council *Clerk*
- 14 Grounds Maintenance: As the new Grounds Maintenance schedule is still incomplete, this proposal is to issue the existing schedule exactly as it currently is, for quotes to enable maintenance to continue during 2023 *Clerk*
- 15 Proposal to dress the Hill for the Coronation *Cllr French*
- 16 Date of next meeting: Monday 17 April 2023