

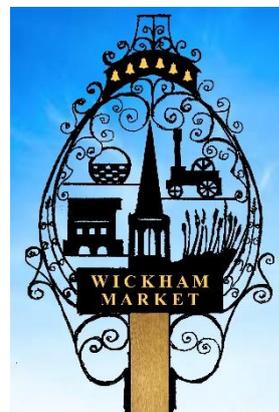
WICKHAM MARKET PARISH COUNCIL

CHAIR: IVOR FRENCH

ENVIRONMENT & LEISURE COMMITTEE

CHAIR: IVOR FRENCH

MINUTES of the Wickham Market Parish Council Environment and Leisure Committee meeting held on Monday 10 October 2022 at 19:00



- 1 Present from the Council:** Cllr French (Chair)
Cllr Chenery
Cllr Horsnell
Cllr Jenkinson
Cllr Cooke
Cllr Westover
John Eldridge
Josie Hopps
A. Besly (Clerk)
- 2 Present from the Public:** 1
- 3 Open Public Forum session:** None
- 4 Apologies for Absence:** None
- 5 Declarations of Interest:**
- 6 Approve the draft minutes** of the Environment & Leisure (E&L) Committee meeting of 13 June 2022 and 8 August 2022

After a couple of minor amendments on the draft August minutes., it was proposed that both sets of minutes be accepted as correct records. **All Agreed**

7 Chair's Report - Circulated

The Chair highlighted the Warm Rooms initiative from East Suffolk Council Framlingham and Wickham Market Community Partnership. Cllr Jenkinson advised that there were 12 initiatives based on "Ease the Squeeze" including meal vouchers and cooking advice. As Good Neighbours and Giving Community work within the community, the Parish Council could work with these organisations. Warm Room venues were considered including the Resource Centre and the Church. However, it was agreed that the Village Hall Committee Room met most of the criteria.

It was proposed that the Parish Council apply for a grant. **All Agreed**

It was suggested that the Wellbeing Café may be able to help with volunteers and that there should be advertising both for volunteers and to let the community know that it is happening.

It was suggested that the existing TV Screen could run media entertainment and Jigsaws could be borrowed from the library

8 Clerk's Report – There was a question about how to prioritise the replacement of the pedestrian gates at Glebe

9 Allotments Report: John Eldridge asked the following questions

- He requested Allotment Accounts. The clerk said that the Allotment allocations for 2021/22 were not as reliable as 2022/23 so he will provide an interim account at the end of December and a full one at the end of March.
- Water taps and connectors may be leaking. The Clerk will ask Richard, the maintenance man, to investigate and repair if possible
- The hedge to the north of Glebe will require cutting. The clerk will ask Richard if this is something he can do.
- It was suggested that the Parish Council could buy a hedge cutter for use around the village.
- There is a wasp nest in the north hedge. While the Parish Council is happy to have it removed, it was suggested that wasps will be dying at this time of year and removal may not be necessary.
- The hazel trees at a plot in Glebe remain an issue. While the Parish Council is willing to evict the plot holder, it was felt that the allotment association could work with him to resolve the over height trees.

10 Agree details of Christmas Decorations on the hill

10.1 Purchase and erecting of Christmas Trees

It was noted that trees were chipped for mulch when finished. The idea of artificial trees was not supported primarily because deterioration and storage. It was proposed that real trees are purchased and that the suppliers are asked to reduce the trunks so that they fit the holders. **All agreed.**

Carol Poulter will be asked for funding

10.2 Purchase of battery lighting sets as required

Battery lighting for the small trees was discussed and it was agreed that battery sets with 100-200 LEDs would be required.

It was proposed that all the small tree light sets be replaced. **All agreed.** Flashing sets were not required but a timer is required. Authority to spend up to £500 was given

10.3 Lights switch on

The main tree will have lights switched on at 12 noon during the winter market. Trees will therefore need to be erected on Sunday 27 November

The Clerk will apply for free parking for the lights stich on from ESC

The Clerk will ask Doyle Electrical to set the timer

10.4 Late night Shopping – It was noted that late night shopping will be on Thursday 8 December until 8pm

11 Agree a way forward to manage the Plane trees and the lighting that requires replacement

Richard Hackney from Norse will ask John Willis to check trees for safety.

Cllr French will follow up with Cllr Poulter (ESC) with an offer to use Seth Lord to manage the trees and then lights

The lighting on the Plane Trees was discussed and it was proposed that four sets of lights with 200 – 300 lights per tree be purchased and fitted to the trees currently unlit together with a new timer. **All Agreed**

The clerk will obtain 3 quotes from local electrical contractors. To avoid delays, it was proposed that a figure of £2,200 be pre approved for light purchase and fitting. **All Agreed**

12 Consider the possibility of “unsuitable for HGV” signs for Chapel lane

It was proposed that the Parish Council should organise “Unsuitable for HGV” signage for Chapel Lane. **All Agreed**

The following actions were proposed

Obtain a cost from SCC highways for the signage – **Cllr Chenery**

Organise for a taller post for Quiet Lanes to be installed that can also carry the HGV signage – **Cllr Chenery & French**

It was suggested that the County Councillors budget may be available for the cost - **Clerk**

14 Cemetery update – Report circulated

Cllr Westover reported that winter tree work has been scheduled and needs to be costed.

She requested help to renovate the seat in the old garden of remembrance. It was suggested that men’s shed may be able to help. **Josie Hopps to ask**

The latest draft Cemetery Regulations were commented on, there are a couple of minor amendments to be made to the layout.

Cllr Jenkinson agreed to provide a cemetery plan outlined in red from Parish Online to be associated with the regulations.

It was proposed that the final regulations be formally approved at the next meeting. **All Agreed**

At this point the meeting had run for 2 hours. Cllr French proposed that standing order 3 (x) be suspended in order to complete business. **All Agreed**

At this point Cllr Westover left the meeting

13 Proposal to remove the Debris to the east of the Bowls Club and regrade some of the grass area on the approach

It was proposed that the Parish Council should arrange to remove all the debris along the eastern edge of the bowls club boundary. **All Agreed**

Cllr French will ask the Bowls club for a contribution towards this work and will let them know that going forward they will not be able to use this area to dispose of grass cuttings or hedge trimmings

15 Date of next meeting: Monday 12 December 2022

Meeting closed at 21:12

Signed.

Cllr Ivor French, Chair.

Date.

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