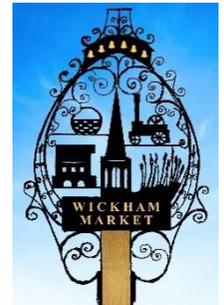


WICKHAM MARKET PARISH COUNCIL

CHAIR: IVOR FRENCH

FINANCE & GENERAL PURPOSE COMMITTEE

CHAIR: DAVID CHENERY



MINUTES of the meeting of Wickham Market Parish Council Finance & General Purpose Committee held on Monday 19 April 2023 at 19:00

- 1 **Present from the Council**
Cllr Chenery (Chair)
Cllr French
Cllr Cooke
Cllr Dempsey-Gray
A. Besly (Clerk)
- 2 **Present from the Public**
None
- 3 **Open Public Forum session**
None
- 4 **Apologies for Absence:**
None
- 5 **Declarations of Interest:**
None
- 6 **Approve the draft minutes** of the F&GP Meeting of 6 March 2022
Draft minutes of 6 March 2023 were approved as a correct record: **All Agreed**
- 7 **Chair's Report:** Nothing to report beyond the agenda items
- 8 **Finance update including Bank Reconciliation:** The following 2023 year end documents were reviewed and approved for presentation to the full council for authorisation:
 - Finance report
 - Bank Reconciliation
 - Financial Summary
 - Annual Return and variances
 - CIL reportThe statement of earmarked reserves was also considered and some minor changes made. These documents will be published ahead of the full council meeting on 24 April
- 9 **Payments Approval:** It was proposed that the following payments be authorised. **All Agreed.**
 - 9.1 **Retrospectively approve expenditure by Cllr Westover**
 - 9.2 **Make the following donations** in support of the Coronation event:
 - £50 donation to Aspire centre for usage of electricity and room
 - £50 donation to Ipswich Wildlife group for providing us activities and coming to the event.
 - £60 donation to Wellbeing cafe/community allotment for having Sue the face painter
 - 9.3 **Approve Clerk's expenses**
 - 9.4 **Purchase a contract mobile phone** for the Assistant Clerk. Expected cost £15 pcm
 - 9.5 **Approve SALC Membership fee** £719.38
- 10 **Payments Schedule:** It was proposed that the draft schedule is approved for presentation to April full Council. **All Agreed**
- 11 **Review of Annual Governance and Accountability Return (AGAR) for 2022-23**
The AGAR schedules were reviewed for accuracy and it was agreed that no changes were required
- 12 **Confirmation of acceptance of Precept.** The precept has not yet been paid. Last year this was received on 28 April. Carried forward to May meeting.
- 13 **Village Hall Carpark access potholes:** The Clerk has not had time to request quotes.
It was proposed that R&A Driveways be requested to quote for emergency repairs. Cllr Chenery agreed to manage this. **All Agreed**
- 15 **Parking issues at the youth football club:** Now being managed through the Environment & Leisure Committee.
- 16 **Consider request for photo shoot on the Glebe Allotment site.** It was agreed than in principle a photo shoot could take place. The Clerk will confirm with the agent and request further details. The Clerk will also liaise with the allotment association. The agent will be asked to suggest a cost for the shoot and any income will be allocated to the Glebe allotment
- 17 **Speed Indicator posts:** Cllr Chenery is managing the location of three additional posts.
- 18 **Reporting items for the next meeting.** None
- 13 **Date of next meeting: Monday 3 July 2023** (It was agreed to cancel 8 May due to a bank holiday.)

Signed.

Cllr David Chenery, Chair.

Date.