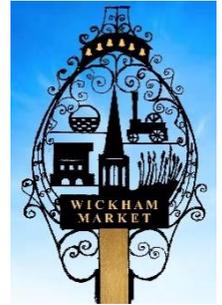


# WICKHAM MARKET PARISH COUNCIL

CHAIR: IVOR FRENCH

## FINANCE & GENERAL PURPOSE COMMITTEE

CHAIR: DAVID CHENERY



**MINUTES** of the meeting of Wickham Market Parish Council Finance & General Purpose Committee held on Monday 5 September 2022 at 19:00

- 1 **Present from the Council** Cllr Chenery (Chair)  
Cllr French  
Cllr Cooke  
A. Besly (Clerk)
- 2 **Present from the Public** None
- 3 **Open Public Forum session** None
- 4 **Apologies for Absence:** Cllr Dempsey-Gray
- 5 **Declarations of Interest:** None
- 6 **Approve the draft minutes** of the F&GP Meeting of 4 July 2022  
Draft minutes of 4 July 2022 were approved as a correct record: **All Agreed**
- 7 **Chair's Report:** Cllr Chenery suggested a review on CIL expenditure. **Added to reporting items**
- 8 **Review and decision on grant applications**
  - 8.1 **Bowls Club** – Circulated. A grant of £500 was proposed to part fund a replacement water tank. **All Agreed**
  - 8.2 **Giving Community:** Circulated request for a polytunnel and raised beds for Community Allotment  
As the Giving Community have not yet achieved charitable status and therefore do not have a bank account, it was proposed that any support would need to be in the form of goods that the Parish Council purchase and then donate to the Giving Community. **All Agreed**  
The request for a polytunnel costing £110 and 10 raised beds costing £125 was considered. It was proposed that these items be approved in principle and the Clerk can source items and have payment approved by the delegated authority of the Chair and Clerk. **All Agreed**  
It was further proposed that before these items are purchased the PC would like to see a plan of what the plot will look like with a rough schedule of works to develop it. **All Agreed**
- 9 **Finance update.** The finance report and bank reconciliation had been circulated. The Clerk highlighted that grants awarded are higher than original budget and that maintenance is likely to overspend. However, overall the finances are in a good position. There were no further questions
- 10 **Payments Schedule.** The payments schedule has been circulated. All payments show the authority for the payment. It was noted that the remainder of the Surfacing Contractor's invoice requires full council approval
- 11 **Reporting items for the next meeting.** There were a number of suggestions to be included in future  
Grounds Maintenance: the 3 year Cemetery contract comes to an end this year. It would be appropriate to bring maintenance work for all PC grounds under one contract. The Clerk can do this if he has a mandate from the council to arrange quotes. **For Full Council agenda**  
Hedge round the Bowls club needs cutting back and reducing in height. **For Full Council agenda**  
With a view to potential CIL funds, prepare a plan with objectives to agree what the spending priorities are for short and medium term – 2 to 5 years. Look at Neighbourhood Plan to see what the Parish wanted. **For Full Council agenda**
- 12 **Date of next meeting:** Monday 7 November 2022

Signed.

Cllr David Chenery, Chair.

Date.

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