

Wickham Market Parish Council

CONFIDENTIAL

This report is **confidential** when it contains individuals' salary details. Therefore a reduced version is published on the website

Finance Report

September 2022

Balance at bank as at

23 September 2022

(See bank reconciliation for more details)

Community Account	27,412.24
Business Premium Account	90,842.26
Total at bank	118,254.50
Less Unpresented Payments	-
	118,254.50

Other items to note:

Allotments

All Allotment payment requests have been sent out - 81 by email and 12 by post. Some have already paid As agreed with the Allotment Association. Payment options are BACS, Cheque or credit/debit card at the Resource Centre at given times A new allotment register has been agreed with the Allotment Association and is now in use

Interest

Interest rates have increased so the Clerk is now actively managing the Business Premium account which delivered £22.39 in September

Expenses

Expenses for the Clerk and Cllr Westover are proposed for payment. The Clerk's Q2 expenses are high due to a number of small purchases supported by invoices and receipts where immediate payment is required. To avoid these expenses, a Council debit card could be considered

Grants

A Grant award of £3k from the Police & Crime Commissioner is currently on hold pending improved WMPC Governance documentation and the result of the 2020-21 external audit investigation

Grant payments include: Katch [reissued from 21-22], WM Village Hall, Disability Advice Service and repayment of unused Groundwork grant for Neighbourhood Plan. A full list of grants paid will be prepared annually in accordance with the Local Government Transparency Code

Payments

Payments are now made by Direct Debit or online banking with two approvals. There are no unpresented cheques on the bank reconciliation

Payment Schedule

To comply with the Local Government Transparency Code, individual salary payments are not shown on the published payment schedule.

Total Salaries are published on the finance summary

Precept

The second precept receipt of £37,559 is expected in early October

Reserves

The council should consider increasing the Children's Play Area Reserve using part of the second precept payment should the proposed maintenance and upgrade programme be approved

Payment Advice Schedule		September 2022		FC: Full Council FGP: Finance & General Purpose Cttee EL: Environment and Leisure Cttee Followed by meeting date and agenda item		
Payment Schedule	Meeting Date	Chq No	Payment	Supplier	Description or Reference	Total
	September	DD	Jul	e-on	Power on the Hill	18.80
		DD	Jul	NEST	Clerk's Pension	175.56
		DD	Aug	Anglian Water	Glebe	290.99
		DD	Aug	e-on	Power on the Hill	18.54
		DD	Aug	Tesco Mobile	Clerk's Phone	11.84
		DD	Sep	Anglian Water	Cemetery Water	18.68
		DD	Sep	Anglian Water	Simons Cross	437.76
		DD	Sep	e-on	Power on the Hill	21.48
		DD	Sep	NEST	Clerk's Pension	175.56
		DD	Sep	Tesco Mobile	Clerk's Phone	13.98
		EP	Jul	Leiston Press	Summer Market Posters	34.80
		EP	Jul	Bulstrodes	Bunting	15.00
		EP	Jul	Riverside Engineering	Village Sign Manufacture	1,722.00
		EP	Jul	Bettaprint	A5 Market Leaflets	46.00
		EP	Jul	Baldwins Crane Hire	Village Sign reinstatement	1,965.60
		EP	Jul	R J Ellis	Maintenance	144.00
		EP	Jul	SLCC	Membership	270.00
		EP	Jul	Disability Advice Service	Grant	250.00
		EP	Aug	Leiston Press	market promotion	146.40
		EP	Aug	micropress	Community news market ad	210.00
		EP	Aug	Richard Ellis	Maintenance	444.00
		EP	Aug	WM village Hall CIO	Grant	2,393.00
		EP	Aug	Groundwork UK	Repayment of unused grant	1,319.25
		EP	Aug	R&A driveways	Part payment of Carpark repair	5,250.00
		EP	Sep	David Chenery	reimburse advertising	57.31
		EP	Sep	Heelis & Lodge	Internal Audit fee	235.00
		EP	Sep	Allglass Anglia Ltd	Acrylic for Notice Board	104.40
		EP	Sep	Richard Ellis	Maintenance	324.00
		EP	Sep	Westcotec	SID Batteries	160.20
		EP	Sep	Pamela Vinton	Choir master	334.00
		EP	Sep	Community Heartbeat	signage	24.00
Grand Total						16,632.15