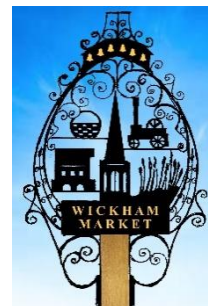


# WICKHAM MARKET PARISH COUNCIL

## CHAIR: IVOR FRENCH



### NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend the next meeting of Wickham Market Parish Council which will be held in the Village Hall Committee room on **18 July 2022 at 19:00**

*Alistair Besly*, Parish Clerk. 13 July 2022

Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: [wickhammarketparishclerk@gmail.com](mailto:wickhammarketparishclerk@gmail.com)

Website: <http://wickhammarket.onesuffolk.net>

### AGENDA

- 1 Present from the Council:
- 2 Present from the Public:
- 3 Open Public Forum session (3 minutes per person):
- 4 Apologies for Absence:
- 5 Declarations of Interest:
- 6 Approve the draft minutes of: 16 May Annual Meeting and 13 June Extra Meeting
- 7 Co-Option of new member
- 8 County Councillor's Report
- 9 District Councillor's Report
- 10 Chair's Report: To be circulated
- 11 Clerk's Report: To be circulated
- 12 Guest Speaker from the youth football club
- 13 Giving Community, Wickham Market Proposals for the following support from the Parish Council in response to requests from Anna O'Neill (email Circulated)
  - 13.1 Proposal to waive allotment fees for the Giving community
  - 13.2 Proposal to buy a shed to keep allotment equipment in and a rest area
  - 13.3 Proposal to sponsor the Giving Community project and manage funding
- 14 Agree intention for security of tenure for men's shed
- 15 Review of Working Groups and Representatives
- 16 Consider a proposal to delegate authority to the Clerk to respond to non-contentious planning applications (non-contentions meaning that the members of the planning committee do not feel a meeting is necessary)
- 17 Consider a WMPC communication policy and sources of communication. A bimonthly news sheet is proposed to be delivered to all households
- 18 Climate Change: Update
- 19 Review of Governance Documents: To be Circulated
  - 19.1 Data Protection Policy
  - 19.2 Safeguarding Policy
  - 19.3 Working with Volunteers policy
- 20 Finance Report: To be Circulated
  - 20.1 Approval for Return of unused Neighbourhood Plan grant from Groundwork UK
  - 20.2 Approval of invoices above Chair & Clerk delegated authority
    - Riverside Engineering £1,722.00
    - Baldwins Crane hire £1,965.60
  - 20.4 Approval of Annual jet wash for Children's Play area
  - 20.5 Approval of CIL Report: to be circulated
- 21 Markets Report
- 22 Finance and General Purpose Committee Report
- 23 Environment and Leisure Committee Report
  - 23.1 Appoint a Chair for the E & L Committee
- 24 Cemetery Report
- 25 Sizewell C Working Group Report
- 26 Date of next meeting: Monday 19 September 2022

*Chair*  
*Cllr Nicoll (SCC)*  
*Cllr Poulter (ESC)*  
*Chair*  
*Clerk*  
*Richard Caley*

*Chair*  
*Chair*  
*Clerk*  
*Cllr Dempsey-Gray*  
*Cllr Dempsey-Gray*  
*Clerk*

*Clerk*

*Cllr Westover*  
*Cllr Chenery*  
*Chair*

*Cllr Westover*  
*Cllr Westover*