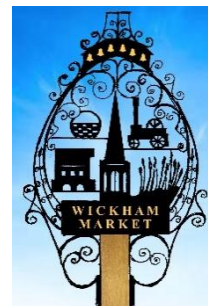


# WICKHAM MARKET PARISH COUNCIL

CHAIR: IVOR FRENCH



## NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend the next meeting of Wickham Market Parish Council which will be held in the Village Hall Committee room on **21 November 2022 at 19:00**

*Alistair Besly*, Parish Clerk. 14 November 2022

Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: [wickhammarketparishclerk@gmail.com](mailto:wickhammarketparishclerk@gmail.com)

Website: <http://wickhammarket.onesuffolk.net>

## AGENDA

- 1 Present from the Council:
- 2 Present from the Public:
- 3 Open Public Forum session (3 minutes per person):
- 4 Apologies for Absence:
- 5 Declarations of Interest:
- 6 Approve the draft minutes of: 26 September Meeting
- 7 County Councillor's Report *Cllr Nicoll (SCC)*
- 8 District Councillor's Report: [Published](#) *Cllr Poulter (ESC)*
- 9 Chair's Report: [to be Published](#) *Chair*
- 10 Climate Action Report: [Published](#). Presentation from Vic Proctor from Rendlesham *Cllr Dempsey Gray*
  - 10.1 Proposal to allocate £5k to Climate Emergency budget as WMPC have declared a Climate Emergency *Cllr Dempsey Gray*
  - 10.2 Proposal to adopt the Climate Action Strategy: [Published](#) *Cllr Dempsey Gray*
- 11 Youth Work and Funding presentation *Stuart*
- 12 Clerk's Report: [Published](#) *Clerk*
- 13 Finance Report: [Published](#) *Clerk*
  - 13.1 Consider approval for purchase of four vehicle activated speed indicators with solar power packs and modem for remote download of data. Estimated cost £8k *Clerk*
  - 13.2 Consider approval to return unused Groundwork UK Neighbourhood Plan Grant of £2,472 from 2018 *Clerk*
  - 13.3 Consider increasing WMPC commitment to funding youth work from 8k to £11k pa *Clerk*
- 14 Review Internal Audit Report - [Published](#). Annotated report circulated. To be published with minutes *Clerk*
- 15 Governance Review: It has been noted by the Police and Crime Commissioners that WMPC policies relating to Equality and Safeguarding should be more specific. The following recommended documents come from Community Action Suffolk *Clerk*
  - 15.1 Proposal to approve the updated Equality, Diversity and Inclusion policy - [Published](#) *Clerk*
  - 15.2 Proposal to approve the updated Safeguarding policy - [Published](#) *Clerk*
  - 15.3 Proposal to approve the updated Safeguarding Procedures - [Published](#) *Clerk*
- 16 Warm Rooms update: [Published](#) *Cllr Dempsey-Gray*
  - 16.1 Proposal for WMPC to apply for a grant to provide hot meals for the Warm Room: [Published](#) *Cllr Dempsey-Gray*
- 17 Finance and General Purpose Committee Report - [Published](#) *Cllr Chenery*
- 18 Environment and Leisure Committee Report - [to be Published](#) *Chair*
- 19 Neighbourhood Plan update - [Published](#) *Cllr Jenkinson*
- 20 Exempt/Confidential Items It is recommended that under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information
- 21 First review of the Zero Based Budget prepared by the Clerk therefore confidential until validated by the council: [Circulated](#) *Clerk*
- 22 Discuss proposal to employ a part time assistant Clerk – prepared by the Clerk therefore confidential until validated by the council: [Notes circulated](#) *Clerk*
- 23 Review of ideas for using CIL funds – prepared by the F&GP committee therefore confidential until validated by the council. To be refined and advertised to residents: [Notes Circulated](#) *Cllr Chenery*
- 24 Village Hall – Awaiting advice on current situation: place holder: [Briefing to be Circulated](#) *Clerk*
- 25 Date of next meeting: Monday 16 January 2023 *Cllr Westover*

Winter Market Organisation Discussion. As there are no decisions for the Council to make, this organisation discussion is not part of the Council meeting - [Published](#)