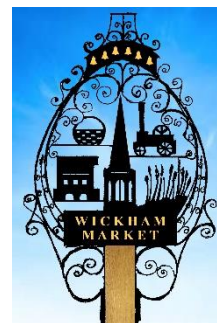


WICKHAM MARKET PARISH COUNCIL

CHAIR: IVOR FRENCH



MINUTES of the meeting of Wickham Market Parish Council held on Monday 16 January 2023 at 19:00

- 1 **Present from the Council:** Cllr French (Chair)
Cllr Chenery (Vice Chair)
Cllr Cooke
Cllr Dempsey-Gray
Cllr Gray
Cllr Horsnell
Cllr Jenkinson
Cllr Stansfield
Cllr Westover
A. Besly (Clerk)
- 2 **Present from the Public:** 3
- 3 **Open Public Forum session** (3 minutes per person): None Requested
- 4 **Apologies for Absence:** Cllr Nicoll (Suffolk County Council) [S.C.C.]
Cllr Poulter (East Suffolk Council) [E.S.C.]
- 5 **Declarations of Interest:** Item 11.2: Cllr Jenkinson is a member of Wickham Market Partnership and Good Neighbours
Item 21: Cllr Horsnell is a member of the Village Hall Modernisation Committee
- 6 **Approve the draft minutes of:** 21 November Meeting and 9 January Extra meeting
It was proposed that the draft minutes of 21 November Meeting and 9 January Extra meeting be approved and signed by the Chair. **Two abstained** as they were not present **remaining Councillors Agreed**
- 7 **Suffolk County Councillor's Report (SCC):** None Received
- 8 **East Suffolk District Councillor's Report (ESC):** [Published](#), There were no questions
- 9 **Chair's Report:** [Published](#).
Cllr Jenkinson asked if the committee room would be available from April, Cllr French confirmed that provided the new venue for the Young Adults Group works out, their booking for the village hall would be cancelled
Cllr Westover asked if anyone was going to the First Light event this week as she could not attend
- 10 **Clerk's Report:** [Published](#)
 - It was noted that the Clerk had asked for volunteers to help set up the new Speed **Clerk** Indicator Devices [SID]. As there were no volunteers, the Clerk will have to ask Richard Ellis to help as it is a two person job.
 - It was confirmed that the SID on the Deben bridge did not belong to Hacheston. It was thought to have been installed by SCC. Cllr Chenery will investigate with **Cllr Chenery** SCC. It was confirmed that WMPC want to get this SID working so once ownership **Clerk** is established, the Clerk will investigate how this can be done
 - It was requested that the trial uplighters on the Hill be turned off. Clerk to organise. **Clerk**
- 11 **Finance Report:** [Published](#):
 - 11.1 **Proposal to approve the Precept for 2023-24**
It was proposed that a precept of £75,456 be requested which will show as a 0% change on council tax bills. **All Agreed**
 - 11.2 **Proposal to approve the Budget for 2023-24:** [Published](#)
The budget was briefly reviewed and it was proposed that it be approved as presented. **All Agreed**
 - 11.3 **Approval of Invoices** above the Chair/Clerk delegated authority reported on payment schedule [Published](#)
It was proposed that the schedule of invoices requiring council approval be authorised. **All Agreed**
- 12 **Climate Action Report:** [Published](#)

There was a discussion around the thermal imaging camera referred to in the report. As a result it was proposed that a Thermal Imaging Camera be purchased, as the cost is within the Chair/Clerk delegated authority. **All Agreed**

The proposal regarding a joint Climate Action / Coronation event was discussed in item 20

13 Warm Rooms update: Published

It was noted that the Warm Room facility had not been used. After some discussion **Cllr Dempsey-Gray** it was proposed that it should be readvertised with a view to taking a decision to possibly close at the Environment & Leisure Committee meeting on 13 February. **All Agreed**

Cllr Dempsey-Gray was thanked for her efforts to make this work

14 Finance and General Purpose Committee Report:

Cllr Chenery reported that the minutes were published on the website and added that three grants were approved for Suffolk Accident Rescue Services, Citizens Advice East Suffolk and Wickham Market Partnership on behalf of the Archive Centre. There were no questions

15 Environment and Leisure [E&L] Committee Report – Published While there were no questions, Cllr Westover reported that she has already said she cannot carry on with the market. As the market is the responsibility of the E&L committee, this will be discussed at the next committee meeting

16 Sizewell C working Group report: Nothing to report

17 Neighbourhood Plan update: Cllr Jenkinson confirmed that ESC will endeavour to appoint Andrew Ashcroft as Examiner

18 Consider adding PC Name to ESC Inquiry local Plan: see Klaus Fortmann letter, circulated

After a brief discussion it was proposed that Wickham Market Parish Council add their **Clerk** name to the letter. **All Agreed**

19 Consider work requested on trees around the playing field.

As Cllr Westover reported that she has already offered to produce a specification for **Cllr Westover** tree work for the Cemetery, Pightle and Village Hall Playing Field, It was proposed that she complete this in order to obtain quotes. **All agreed**

20 Consider Coronation celebrations

Cllr French reported that he had received offers for a look alike King, a fabricated coach and a time capsule. There was a protracted discussion regarding the location of the event or events:

- The Hill which is central, has hard standing and power or
- The Pightle where a marquee would be easier to erect and is more child friendly.

It was noted that having two events, one at each location, would probably overstretch the parish volunteers and would probably not work

It was proposed that the Climate Action Group lead a joint Climate Change/Coronation Celebration event on the Pightle on 8 May with Cllr Dempsey-Gray to lead. **All Agreed**

It was also proposed that a road closure should be applied for on the Hill for 6 May to allow for an event at this location. **All Agreed**

21 Village Hall: Proposal for Parish Council to meet with Village Hall Management team to **Chair** agree a way forward for the village hall.

There was significant discussion and concern that having a Parish Council discussion on 25 January followed by a joint Village Hall and Parish Council discussion on 1 February would be insufficient time to agree a solution. It was noted that the intention is to find a pathway forward and to explore options. It was therefore proposed that the two meetings on 25 Jan and 1 Feb should go ahead. **All Agreed, Cllr French to book the Committee Room**

22 Agree date for Annual Parish Meeting: It was noted that May will be a particularly busy **Chair** time in 2023 with Coronation events, an extra bank holiday and council elections. It was therefore proposed that the Annual Parish Meeting be held in April and the date of Friday 14 was suggested. **All Agreed**

Timing will be 19:00 for Refreshments for a 19:30 start. **Cllr French to book the main hall**

23 Date of next meeting: Monday 20 March 2023

Meeting Closed at 21.05

Signed.

Cllr Ivor French, Chair.

Date.

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