

WICKHAM MARKET PARISH COUNCIL

CHAIR: IVOR FRENCH

MINUTES of the meeting of Wickham Market Parish Council held on
Monday 13 June 2022 at 18:30



- 1 **Present from the Council** Cllr French (Chair)
Cllr Horsnell
Cllr Jenkinson
Cllr Cooke
Cllr Chenery
Cllr Dempsey-Gray
Cllr Gray
A. Besly (Clerk)
- 2 **Present from the Public** None
- 3 **Open Public Forum session** None
- 4 **Apologies for Absence:** Cllr Westover, Cllr Stansfield
- 5 **Declarations of Interest:** None
- 6 **Proposals to appoint Chair's to the Council's standing committees**

6.1 Environment and Leisure Committee

As there were no volunteers to accept the Chair of the E&L Committee Cllr French offered to chair the meeting on 13 June only. He said that if a new Chair was not appointed by the full Council on 18 July, the E&L committee would have to be dissolved and the work brought to Full Council. **All Agreed**

6.2 Finance and General Purpose committee

It was proposed that Cllr Chenery continue as Chair of the Finance & General Purpose Committee. **All Agreed**

6.3 Planning Committee

It was proposed that Cllr Jenkinson continue as Chair of the Planning Committee. **All Agreed**

6.4 Neighbourhood Plan Committee

It was proposed that Cllr Jenkinson continue as Chair of the Neighbourhood Plan Committee. **All Agreed**

7 Proposal to make payments that are above the Chair and Clerk's delegated Authority:

It was proposed that payment be made to Abbey Protective Coatings for the Village Sign £627.60 and Community Action Suffolk, Parish Insurance £1,234.53. **All Agreed**

8 Agree a plan for flags on the hill for the next few weeks

It was proposed that:

19 June Suffolk flags would be put up, alternating with existing union flags

26 June Suffolk flags would be replaced by Ukrainian flags

Extra union bunting would be added to the existing strings. **All Agreed.**

Cllr French recorded his thanks to the volunteers who are helping with the flags and bunting

9 Village Hall Car Park Repairs

9.1 **Review progress on Village Hall Car Park repairs** following the resolution on 29 Nov 21 to take action to resolve the drainage issue.

The briefing describing progress on the drainage proposal and the need for an interim solution was reviewed. In view of the long lead time for a full drainage solution, it was proposed that an immediate repair for the car park be considered. **All agreed**

9.2 **Proposal to repair and lay asphalt** over the damaged area such that water does not lie on the carpark, together with repair to potholes in the carpark approach to resolve the issue of danger to vehicles and public
It was proposed that this interim repair was necessary for safety reasons. **All Agreed**

9.3 **Exempt/Confidential Items** There were no members of the public present

9.4 **Review of quotations** for execution of the proposal at 9.2 should this proposal be agreed

Four quotations for an interim solution to the car park deterioration had been requested. However, despite reminders, only two organisations responded. The Council recognise that as the cost is greater than £5,000, Wickham Market Financial regulations require three quotations. The Clerk confirmed that this was the recommended financial control. Recognising the urgent public safety issue and the clear attempts to get four quotations, it was proposed that, on this occasion only, the Council should accept that only two quotations are available and that the project should proceed on this basis. **All Agreed**

The quotations were reviewed and it was recognised that, while both contractors had been given the same brief, one provided a higher specification solution than the other. There was some discussion over the benefits of each solution and fit for purpose. It was proposed that the higher quality solution be pursued as the repair was on a traffic turning point. **All Agreed** The contractor remains confidential until the contract is let

It was noted that the contractor's terms of business require 50% upfront payment.

It was proposed that the Clerk investigate possible avenues of funding for the project during the course of the current week. This should not unnecessarily delay the project **All Agreed**

8 Date of next meeting: Monday 18 July 2022

Signed.

Cllr Ivor French, Chair.

Date.

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