

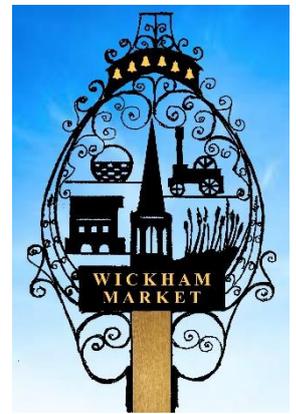
WICKHAM MARKET PARISH COUNCIL

CHAIR: IVOR FRENCH

ENVIRONMENT & LEISURE COMMITTEE

CHAIR:

MINUTES of the Wickham Market Parish Council Environment and Leisure Committee meeting held on Monday 11 April 2022 at 19:00



- 1 **Election of Chair** There were no nominations for Chair of the Committee. Cllr French offered to chair this meeting only. **All Agreed**
- 2 **Present from the Council:** Cllr French (Chair)
Cllr Chenery
Cllr Westover
Cllr Horsnell
Cllr Jenkinson
John Eldridge
Josie Hopps
A. Besly (Clerk)
- 3 **Present from the Public:** 1
- 4 **Open Public Forum session** No requests to speak
- 5 **Apologies for Absence:** Cllr Cooke, Shane Smith
- 6 **Declarations of Interest:**
Cllr Horsnell non-pecuniary interests Item 15. Glebe Allotment plot holder
Cllr Westover non-pecuniary interest Item 15. Glebe Allotment plot holder
- 7 **Approve the draft minutes** of the Environment & Leisure (E&L) Committee meeting of 14 February 2022
Cllr Westover highlighted that none of her 63 suggested amendments had been made. However, the draft minutes of 14 February 2022 were approved as a correct record based on a vote: **3 Agreed and 3 Abstained**.
Cllr Westover signed the minutes as Chair with the following comment: "Noting my suggested amendments and additions from the meeting not accepted. Word document 20/02/22"
- 8 **Play Area Report** – Agree the way forward with repairs/upgrades in order to get funding
Cllr French reported that individual items are being identified for quotation including specific items of equipment and rubber matting. The Clerk will follow up quotes once agreed
Cllr Horsnell gave details of the grout that is recommended to repair cracks in the skate park
- 9 **VH CIO and club leases Report**
Cllr Chenery reported that there will be a meeting soon. It is still uncertain precisely what funding is available to the CIO that is not available to the Parish Council. **Action: Clerk to follow up**
- 10 **Discover Suffolk circular walks:** proposal to develop new route/routes to feed back to SCC and explain the process.
After some discussion Cllr Westover offered to try to plan a new route for the Gallows route which is no longer accessible because the permissive path has been closed. Cllr Westover will also look at other routed using permissive paths to the east of the A12 and offer suggestions at the next meeting.. It was noted that Suffolk County Council have taken all Wickham Market footpaths off their promoted routes. **Action: Cllr Westover**
- 11 **Markets:** Agree a way forward.
It was noted that the Parish Council needed to work harder to get a Markets group together as there used to be 5 people now only 2 remain.
Cllr Jenkinson said Market Co-ordinator was on the Clerk's Job Description
Cllr French reported that this had been removed from the Job Description for the time being but remains on the Environment & Leisure Committee Terms of Reference
Cllr French closed the meeting to allow a member of the public to contribute
A Member of the public suggested that as the market was a key element of the community, the Parish Council may like to consider paying a Market Co-ordinator
Cllr French reopened the meeting
There was general consensus that there was a need for a few people to manage the market with the following key activities
 - Contact with Stall Holders
 - Show pitch plan to first time stallholders
 - Managing communication through Facebook and Next-door
 - Promotion
 - Chatting to people

Cllr Chenery suggested that as the council was looking for a new handyman, this may be an opportunity to find someone who could also co-ordinate the market. He also confirmed that Rendlesham, whose precept is c£100k, employ five people.

Cllr Jenkinson reported that Good Neighbours plan to have a volunteer day in the village hall in July to show people what they could volunteer for. *Post meeting note Saturday 9 July 1 – 6pm*

Cllr French closed the meeting to allow a member of the public to contribute

A Member of the public suggested that stall holders would support increased foot fall and that the Council could invest money in a person to drive this forward. It was suggested that discount or free pitches could be considered for parish residents. Also perhaps get the County and District councillors involved.

Cllr French reopened the meeting

Cllr Westover agreed to prepare a proposal on how to move the markets forward and how to promote. **Action:**

Cllr Westover

12 New Burdens Fund: Agree siting for litter bins.

Cllr Westover proposed that the bins be placed at the Village Hall, Simons Cross Playing Field and the Church Pightle Green. **All Agreed.**

It was noted that the planters would be at the village hall and the seats at the Church Pightle Green and the Village Hall

Cllr Westover will follow up with Norse and will update Cllr Jenkinson with the final locations for the Parish

Online map. **Action: Cllr Westover**

13 Church Pightle Green: I hope to seek agreement to plant some groups of fruit trees in Autumn and also get quotes to prune back the shaggy holm oak

Councillor Westover reported that she had received donations from two parishioners to plant trees

Cllr French closed the meeting to allow a member of the public to contribute

A member of the public said that there had been no notification of plans and that these should be posted with the agendas

Cllr French reopened the meeting

This item will be deferred to the next meeting when Cllr Westover will produce plans for discussion. **Action: Cllr Westover**

14 Cemetery

14.1 Rabbit control: Recognising that the damage needs to be rectified, it was proposed that Norse carry out one gas treatment and that all methods will be investigated going forward. **All Agreed. Action: Clerk to organise one treatment**

14.2 General management: Cllr Westover reported that Mike Hawes and Ian Webster are meeting Paul Tynan (Norse) to discuss work needed for the Autumn.

There has been a litter pick and work on the regulations is ongoing

15 Allotments Report

John Eldridge reported that

- The Glebe roadway has been resurfaced
- The pedestrian gates are on the Clerk's list to do but are lower priority than year end
- The hedging has been done by Robert Gladwell and thanks to volunteers for their help

He will ask Ray Lewis, the Allotment Association secretary, to circulate information regarding the outbreak of Avian Flu to all allotment holders

16 Queens Platinum Jubilee 2022: Agree scope of PC role in celebrations.

Josie Hopps reported the following proposed arrangements:

- Picnic on the Pightle will be a bring your own picnic on Sunday 5 June 12 – 4pm. An entertainment license has been applied for covering music and alcohol
- Guided walk around the Parish on Sunday 5 June starting 9:30 ending at the Pightle picnic
- Possibly some music and tea/coffee. To be confirmed
- Arts group have offered to run a children's activity
- Philip Tallent is organising the License
- 3 gazebos are confirmed from the Parish Council
- The Parish Council will dress the Hill with flags and bunting
- Cllr French offered to lead for the Parish Council. **All Agreed.** This resolves concerns over the public liability insurance

Cllr Westover reported that Joanne Chapman (East Suffolk Economic Development) created the leaflet with walks promoting the Parish and would like to talk to the village.

17 Village Sign update on costs and timescale

Cllr Horsnell reported that he had met with the contractor and that materials had been ordered. He has created a planner showing activities through to installation on 22 May. The contractor still needs to agree the plan.

He will send the village sign artwork to George Hering. The overall cost is expected to be £9.5k

18 Date of next meeting: Monday 13 June 2022

Signed.

Cllr Ivor French, Chair.

Date.

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