

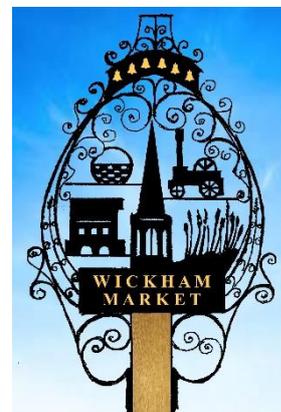
WICKHAM MARKET PARISH COUNCIL

CHAIR: IVOR FRENCH

ENVIRONMENT & LEISURE COMMITTEE

CHAIR: IVOR FRENCH

MINUTES of the Wickham Market Parish Council Environment and Leisure Committee meeting held on Monday 8 August 2022 at 19:00



- 1 Present from the Council:** Cllr French (Chair)
Cllr Chenery
Cllr Horsnell
Cllr Jenkinson
Cllr Cooke
Cllr Westover
A. Besly (Clerk)
- 2 Present from the Public:** 1
- 3 Open Public Forum session** None
- 4 Apologies for Absence:** John Eldridge Josie Hopps
- 5 Declarations of Interest:**
Cllr Horsnell non-pecuniary interests Item 8. Glebe Allotment plot holder
Cllr Westover non-pecuniary interests Item 8. Glebe Allotment plot holder
Cllr French non-pecuniary interests Item 11, wife is VH Treasurer (Noted when item 11 was discussed)
- 6 Approve the draft minutes** of the Environment & Leisure (E&L) Committee meeting of 13 June 2022
It was highlighted that item 7 on the minutes of 13 June had not been carried forward to the current agenda. It was also requested that the Clerk follow up with a replacement waste bin at the bottom of Dallinghoo road with Shayne Plant at Norse. While these items were not pertinent to the accuracy of the minutes of 13 June, there was no proposal and agreement of these minutes. This will need to be carried forward to the next meeting
- 7 Chair's Report**
The Clerk has been working on a draft Parish newsletter and has included other local Parishes to see if they would like to be included to go out shortly after the Parish Council meetings to all households possibly via the Post office. That is why reports need to be sent in before council meetings. The clerk outlined proposals in a report completed just before the meeting and to be circulated
- 8 Allotments Report:** There were no allotment association representatives present, However, Cllr Westover raised the following points on behalf of the Allotments Association
- There was no Simons Cross site manager as Shane has moved
 - There was a rat control issue in Simons Cross. The Clerk reported this was in hand
 - The Gates at Glebe have not been replaced. The Clerk is liaising with Ray Lewis on this
 - Plot holders have been asked not to have fires. Cllr French asked that hosepipes be accessible
 - Rent renewals are due 1 October. The Clerk is liaising with Ray Lewis on this
- 9 Sizewell C Presentation**
The presentation from Tom McGarry and Andy Mower dealing with the Deed of Obligation along with a questions and answer session was excellent. Hopefully all Councillors have received copies of the presentation whether they attended or not along with the volunteers on the Sizewell C committee
- 10 Play Area Report**
The safety report has been disaggregated to obtain quotes for proprietary equipment and for WMPC to complete smaller tasks locally through the maintenance man.
Cllr Jenkinson asked if grants were still available: Yes, there are some, so once quotes are received applications can be made
Cllr Horsnell reminded the meeting that he has details of skate park repair materials that the maintenance man could use once the weather is cooler
- 11 VH CIO and Club Leases Report**
The Clerk reported that he still had insufficient information to make a considered recommendation. As the Bowls Club have reported difficulty in obtaining funding because they have no lease, it was suggested that the new lease template be offered to them. Cllr Chenery will investigate.
It was noted that Cllr Nicoll (SCC) offered to pay for a new water tank at the Annual Parish Meeting. There was some discussion on available funding for the Bowls Club and it was noted that the parish Council has received an application.
It was noted that Rob Rose was stepping down from his role as treasurer of the new build group

12 Presentation on People & Places. Cancelled. The Clerk was requested to reorganise for full council

13 Markets: Update on proposal for market promotion.

Cllr French reported that Summer market car parking to be at the school and village hall, be aware there is a football match in the afternoon and Wickham Market movies taking place in the evening, nothing at the moment is booked in during the day.

He requires a layout of Market to pass to ESC. Do we require a licence for music on the Hill ?

Cllr Westover agreed to finalise the plan and circulate. She will also circulate the latest map to be associated with the license.

Promotion has been through Community News and Suffolk Times

The Hill electricity supply issue is in hand with the Clerk

14 New Burdens Fund: Update on final locations of assets.

Cllr Jenkinson has circulated location maps for the new assets. It was noted that the Pightle bin has been removed and that installation of assets should be complete within the next two weeks

15 Maintenance Operative Update

The Clerk has reported by email that essential maintenance is up to date and has responded to requests for further work. This will include litter picking, hedge cutting and cleaning the village pump.

The community notice board is in the process of being upgraded with a clear acrylic front, non-lockable catches and a pin board. All requests for work should continue to go through the Clerk

16 Cemetery update

Cllr Westover reported that there will be a meeting with the Cemetery Group and Norse. The agenda will include: The paddock, boundaries, gates, seat repair, mulch for box hedge, rabbit control, tree work.

It was also noted that the trees on the Village Hall playing field boundary would require work.

At this point Cllr Westover left the meeting

17 Quiet Lanes

Cllr French reported that the formal designation signoff is imminent and publication of the lanes (Spring Lane and Mill Lane) should appear in the EADT shortly, once they have been published, the lanes become 'legal' and the signs can be installed. In order to speed up the process of installing signs, parishes will be able to collect and install their own signs. Suffolk Highways have agreed a procedure to allow parish volunteers to do it themselves if we sign a 'Community Self-Help agreement' which we would have to return to David Chenery at Suffolk Highways (his day job)

18 Date of next meeting: Monday 10 October 2022

Signed.

Cllr Ivor French, Chair.

Date.

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