## WICKHAM MARKET PARISH COUNCIL

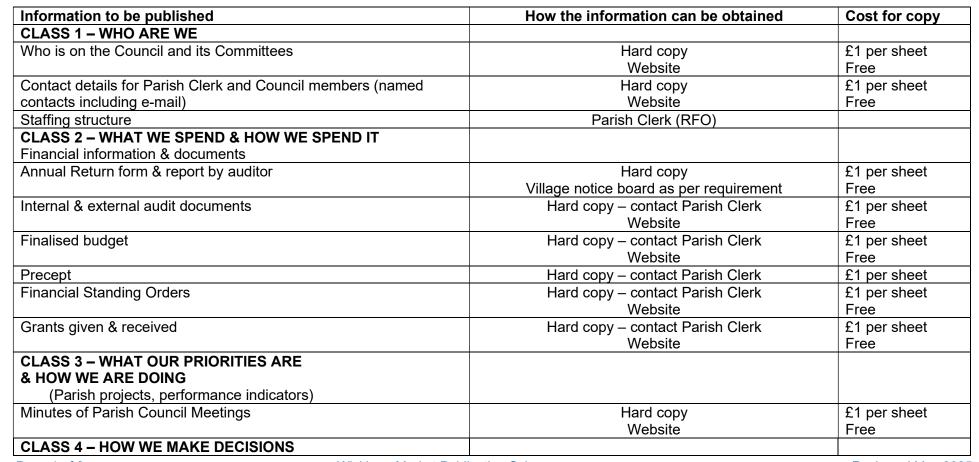
## FREEDOM OF INFORMATION

## Information available from WICKHAM MARKET PARISH COUNCIL under the Model Publication Scheme

Contact details: Parish Council Website: <a href="http://wickhammarket-pc.gov.uk">http://wickhammarket-pc.gov.uk</a>

Parish Clerk: <u>clerk@wickhammarket-pc.gov.uk</u>

Hill House, Shop Lane, Little Glemham, Woodbridge, Suffolk, IP13 0BD



(Processes & records)		
Annual timetable of Council meetings	Hard copy	£1 per sheet
Annual meeting of the Parish Council	Village notice boards/Website	Free
Agendas of meetings	Hard copy	£1 per sheet
	Village notice boards/Website	Free
Minutes of meetings – excludes information that is properly	Hard copy	£1 per sheet
regarded as private or of a commercially sensitive nature.	Village notice board/ Website	Free
Responses to consultation papers	Hard copy – contact Parish Clerk	£1 per sheet
	Website	Free
CLASS 5 – OUR POLICIES AND PROCEDURES		
(current documents for delivering services and responsibilities)		
Standing Orders	Hard copy/Website	£1 per sheet
Code of Conduct	Hard copy/Website	Website - Free
Register of Members Interests	East Suffolk Council website	
Policy statements	Hard Copy/Website	
Internal policies relating to the delivery of services & responsibilities	Hard copy/Website	
<ul><li>current information</li></ul>		
CLASS 6 – LISTS & REGISTERS		
Currently maintained lists and registers only		
Assets Register	Hard Copy/Website	£1 per sheet
Register of gifts and hospitality	и	Website - Free
Risk Assessment & Safe Code of Practice	ű	
CLASS 7 – PLANNING DOCUMENTS	Minutes of Planning Committee meetings	£1 per sheet
Response to Planning Applications	Hard copy/Website	Website - Free
CLASS 8 – THE SERVICES WE OFFER		
(Current information only)	Contact Parish Clerk	
Play Area/Skate Park	Contact Bookings Secretary	
Village Hall	Contact Parish Clerk	
Bus Shelter	Contact Parish Clerk	
Allotments		