

**MINUTES OF THE TRAFFIC & PARKING WORKING GROUP MEETING HELD IN
THE RESOURCE CENTRE ON
TUESDAY 28 JANUARY 2020 AT 7:00PM**

Present:

Dick Jenkinson (Chairman) (Minute taker)
Colin Owens
John Horsnell
Shane Field
In attendance: Philip Tallent

Item 1. Opening remarks and apologies for absence. The Chairman stated that he had received notification today that at the East Suffolk Council cabinet meeting on 4 Feb 20 the issue of Civil Parking Enforcement and a strategic review of parking charges within the East Suffolk area was being recommended for approval. Apologies for absence had been received from Lisa Sanders, Geoff Cosby and Peter Tinsley. David Chenery was not present.

Item 2. Minutes of the meeting dated 11 Nov 19. The minutes were accepted as a true record with no amendments.

Item 3. Matters Arising

- a) School car park - **Chairman has yet to write to the School Governors to confirm whether the school was a possible location for the new car park.**
- b) Civil Parking enforcement is covered under Item 4.
- c) The SZC meeting was held on the 9th Dec 19 and Colin Owens gave an update of what was said at that meeting.

Item 4. Proposed Changes to Parking Charges. Under this item the brief that had been prepared for the East Suffolk Council cabinet meeting on 4 Feb 20 was discussed in detail and those areas where it had a detrimental effect on Wickham Market were highlighted.

In order to have any influence at the ESC cabinet meeting it was suggested that an email should be sent to all ESC cabinet members, Cllr Carol Poulter, Cllr A Nicoll and The East Anglian Daily Times outlining why the proposed changes were not suitable for Wickham Market. This was agreed. **The Chairman was requested to draft this email.**

The email should contain the following:

- a. A short paragraph setting the scene.
- b. A section on the naming of the car parks and an explanation that all of the car parks in Wickham Market have a different function. The Village Hall car park must be included.
- c. The fact that the use of RingGo is to be the only method to access free parking is discriminatory against all those who have no access to a smart phone.
- d. The brief was unclear whether parking meters would be removed or modified.
- e. The current parking charges only operate during the day and the new parking charges will be 24/7 including Sundays. This will force people to use on street parking overnight.
- f. It is unclear if the long-standing arrangement for 8 spaces in the Chapel Lane car park designated for the Doctors, the library and the Resource Centre will remain.

- g. The increase in long stay monthly season ticket charges from £10 to £65 pounds is extortionate will destroy the shops.
- h. Reducing the free parking in the Chapel Lane car park from 1 hour to 30 minutes will mean that people using the doctors will lose the ability to have free parking as almost all appointments take longer than half an hour.
- i. The brief mentions an Equality Impact Assessment but no copy of this has been produced to support the brief.
- j. It is unclear if the current parking permits for disabled residents in Richard Kitson Court will remain.
- k. There has been no consultation with this process.

In addition to parking charges Civil Parking Enforcement was also discussed. This is due to be introduced on 6 Apr 20 and is, in effect, East Suffolk Council taking over the responsibility for on street parking enforcement from the police. New rules have been introduced and it means that cars parking on pavements or part on pavements can now be served with an excess charge notice.

The Chairman was asked to send a copy of the brief to the Medical Centre. **Action Chairman.**

Item 5. Letter from Christina Campbell. It was agreed that Christina Campbell should be requested to report the faded yellow lines in Crown Lane on the Suffolk County Council highways website. In addition, the T&P WG will also report this. The Chairman is to locate the drawings outlining the current yellow lines within Wickham market which was sent to the parish council some 9 months previously. It is a matter of urgency to get this resolved as civil parking enforcement could be with us from 6 April 20. **Action Chairman.**

Item 6. Traffic and Parking Review. The T&P Sub-WG held a meeting with Steve Merry, SCC Highways, and David Chenery on Friday 24th Jan 20 to review the draft Traffic and Parking report. Steve had previously commented on the options from a legal authority perspective but before the report was finalised he wished to physically walk through the problem areas to confirm their 'practicability'. Steve also suggested it would be useful if a map of the village showing the main pedestrian access routes was added. The sub group agreed to do this

David Chenery stated that if the cost for each option could be indicated as being High, Medium or Low that would help with prioritisation by the community at the public consultation meeting. This was agreed as a good idea and Steve will mark up the options accordingly.

Following input of the information from Steve the report will be complete. It will be presented to the full T&PW for endorsement and passing to the Parish Council.

The next step is for the T&P WG to organise an open day when the findings of the report can be presented to the villagers for review, comment and prioritisation.

Following this the report will be updated to include the outcome of the consultation ready for the improvements to be made on availability of funds.

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Item 7. Car park review. The majority of the work for the car park review has been completed. It is necessary to confirm with some landowners that certain sites could

theoretically be made available for use as a car park. At least two of these sites belong to Richard Hayward and another belongs to the Avocet Academy. The car parks issue will be discussed with Richard Hayward at the meeting on 30 Jan 20. When the review is finalised it is planned that it will also be presented to the villagers as part of the Traffic and Parking Review open day mentioned in item 6. above. The findings of the report will be presented to the villagers for review, comments and prioritisation .

Following this the report on a new Public Car Park will be updated to include the outcome of the consultation ready for the improvements to be made on availability of funds.

Item 8. Village Hall car park. Philip Tallent explained that the Village Hall car park was now being routinely abused in that many people were using the car park whilst they were not using any of the Village Hall car park facilities. It was agreed that the T& P WG along with Village Hall personnel should monitor the use of the car park for a period of 2 days to get a better idea of the scale of the problem. It was agreed that the days should be Tue 3rd Mar 20 and Thu 5th Mar 20 and the car park entrance should be manned by 2 personnel between 8am. and 4pm. Philip and his Village Hall team would record the repeat offenders from now on in preparation for these two monitoring days. Dick is to prepare a roster and seek volunteers to fill this roster. **Action: Philip Tallent to conduct monitoring and Chairman to compile roster.**

Item 9. Campsea Ashe PC concerns regarding Bentwaters. An email had been received from Klaus Fortmann the Parish Clerk of Campsea Ashe PC where he explained that they were extremely concerned about the traffic volumes travelling from the A12 to the Bentwaters Base Park using the shortcut through Campsea Ashe. He has requested that the parish council join Campsea Ash in making representation to ESC and SCC Highways to ensure the situation is properly taken into account when planning decisions are made. The T&P WG recommendation to the Parish Council is that whilst we fully support this initiative, we do not feel that the Parish Council should get involved in drafting this representation. **Action: Parish Clerk is to circulate this response to Parish Council members and respond to the Campsea Ashe Parish Clerk in line with this recommendation should there be no objections.**

Item 10. AOB. No items were brought up.

Item 11. Date of next meeting. The next meeting was set for Wed 11th Mar 20 at 1900 in the Resource Centre. There being no further business the meeting closed at 2110.

Approved.....

Dated.....

DRAFT