|  |  |
| --- | --- |
| **WICKHAM MARKET PARISH COUNCIL** |  |

**Chairman: Cllr Ivor French**

**Parish Clerk: Joanne Peters, Neutral Farm House, Mill Lane, Butley. IP12 3PA**

**Tel: 07723 634169, E-Mail:** **wickhammarketparishclerk@gmail.com**[**www.wickhammarket.onesuffolk.net**](http://www.wickhammarket.onesuffolk.net/)

**NOTICE IS HEREBY GIVEN THAT THE NEXT VIRTUAL MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE WILL BE HELD ON MONDAY 2ND NOVEMBER 2020 AT 7:00PM VIA ZOOM**

**Members of the public are welcome to attend. Please contact Joanne Peters, Parish Clerk by 12:00 noon on the day of the meeting for login details**

**AGENDA**

1. To receive apologies for absence
2. To receive declarations of interest
3. Open Public Forum **(5 Minutes Maximum)**
4. To approve the minutes of the F& GP Committee Meeting held on 7th September 2020
5. To consider amendments and recommend approval to full Council to adopt a Policy and Procedure for Handling Freedom of Information Requests
6. To consider amendments and recommend approval to full Council to adopt a Dignity at Work Policy
7. Proposed Men’s Shed project – To consider charging annual rent if shed is sited at the Glebe Allotment site
8. To receive an update from the Parish Clerk/Responsible Finance Officer on the 2020/2021 accounts & 2nd quarter budget (to be given at meeting)
9. To receive an update from the Parish Clerk/Responsible Finance Officer on the 2021/22 budget including Village Handyman hours & Tax Base & Parish Precept (to be given at meeting)
10. Matters of report and items for the next meeting

Signed: Joanne Peters, Clerk to the Council Dated: 26th October 2020